

Information Memorandum Transmittal Developmental Disabilities Services



Lilia Teninty

Authorized signature

Number: APD-IM-19-018

Issue date: 4/5/2019

Topic: Developmental Disabilities

Due date: 4/5/2019

Subject: Statewide Release of Information (Form 3010)

Applies to (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input checked="" type="checkbox"/> County DD program managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input checked="" type="checkbox"/> Support Service Brokerage Directors | <input checked="" type="checkbox"/> Other (<i>please specify</i>): Employment Service Providers |
| <input type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Message:

The Statewide Authorization for Sharing Individual Information (Form 3010, commonly referred to as the Statewide Release of Information) is available for statewide use as of April 1, 2019.

It is expected that the Statewide Release of Information (form 3010) is used if social service agencies, including ODDS, case management entities, and providers, need a release to share information about a person to coordinate and deliver services.

Effective April 1, 2019, the tools are entering a soft launch period as they continue to be tested statewide. The 3010 Statewide Release of Information will replace DHS form 2099. The 3010 can now be accessed on the DHS Forms page: https://aix-xweb1p.state.or.us/es_xweb/FORMS/.

Please continue to send comments and feedback as these tools enter a soft launch period. Comments can be sent to: ODDS.Engagement@state.or.us.

Background:

Form 3010 was incorporated as a result of 2017 legislation directing social service

agencies to work together to develop and implement a statewide release of information. The 3010 replaces form 2099 (the current DHS release of information) and will be used more broadly by Oregon's social service agencies that are working together to simultaneously support shared clients.

Training/communication:

- **Online training will be available in April**
- **Online worker's guide**
- **Regional Subject Matter Experts available for Technical Assistance including:**

ODDS Regional Employment Specialists (for employment services)
ODDS Regional Liaisons (for other ODDS services)

- **Stakeholder call information:
Employment First Quarterly Stakeholder Calls**

April 2, 12-1PM

1-877-336-1831

Guest Code: 230706#

<https://attendee.gotowebinar.com/register/5071716580718255874>

July 16, 12-1PM

1-503-934-1400

Guest Code: 4504549#

ODDS Monthly Transmittal Calls

April 18, 2-3PM

1-877-848-7030

Guest Code: 458900#

May 16, 2-3PM

1-877-848-7030

Guest Code: 458900#

If you have any questions about this information, contact:

Contact(s): Allison Enriquez	
Phone: 503-945-1710	Fax:
Email: allison.enriquez@state.or.us	