

Information Memorandum Transmittal Developmental Disabilities Services



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Number: APD-IM-19-063

Issue date: 9/13/2019

Topic: Developmental Disabilities

Due date: 9/30/2019

Subject: Removal of some eXPRS reports

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input checked="" type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input checked="" type="checkbox"/> County DD program managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input checked="" type="checkbox"/> Support Service Brokerage Directors | <input checked="" type="checkbox"/> Other (<i>please specify</i>): ODDS Providers using eXPRS |
| <input checked="" type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Message:

The state OIS has purchased a new reporting tool that all state software must now use. eXPRS is transitioning to this new report tool. In order to clean up the list of reports, we have reviewed usage data on current reports in eXPRS. The reports listed below are rarely used, if at all, and are slated for removal. These reports will be removed from the roles they are currently assigned to and then will be deleted from the report server, effective October 1, 2019.

If your organization regularly uses one of the reports below, please let us know the purpose of the report.

- PC20
- 90 Day Referral
- Available Monthly Balance
- Brokerage Authorization
- Client Service Auth

- Provider Expiration
- SE 54 Daily Claims

Reports that will be removed, but have alternative versions available:

Using this report?	Use this report instead...
CHC PEA Expiring	Provider Status report
Provider Payment Summary	Payment Detail report
RFFS Provider Payment Summary	RFFS payment Detail report

If you have any questions about this information, contact:

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