

# Information Memorandum Transmittal Developmental Disabilities Services



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**Number: APD-IM-19-072**

**Issue date: 10/3/2019**

**Topic:** Developmental Disabilities

**Due date:**

**Subject:** Updated Loss of Medicaid Worker Guide

**Applies to (check all that apply):**

- |  |   |
|--|---|
| <input type="checkbox"/> All DHS employees                               | <input type="checkbox"/> County Mental Health Directors   |
| <input type="checkbox"/> Area Agencies on Aging: {Select type}           | <input type="checkbox"/> Health Services  |
| <input type="checkbox"/> Aging and People with Disabilities              | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services (ODDS)                    |
| <input type="checkbox"/> Self Sufficiency Programs                       | <input checked="" type="checkbox"/> ODDS Children's Intensive In Home Services                              |
| <input checked="" type="checkbox"/> County DD program managers           | <input type="checkbox"/> Stabilization and Crisis Unit (SACU)   |
| <input checked="" type="checkbox"/> Support Service Brokerage Directors  | <input checked="" type="checkbox"/> Other ( <i>please specify</i> ): Services coordinators, personal agents |
| <input checked="" type="checkbox"/> ODDS Children's Residential Services |   |
| <input type="checkbox"/> Child Welfare Programs                          |   |

**Message:**

The Loss of Medicaid Worker Guide v.2 has been updated and is available for use on the [DD Case Management Staff Tools](#) and [DD Brokerage Personal Agent Tools](#) pages.

This worker guide provides guidance on the expectations for case managers in meeting the requirement in OARs 411-415-0050 to assist people who have lost Medicaid in identifying why they are no longer eligible and assisting them with regaining Medicaid.

*If you have any questions about this information, contact:*

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