

Information Memorandum Transmittal Developmental Disabilities Services



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Number: APD-IM-19-076

Issue date: 10/18/2019

Topic: Developmental Disabilities

Due date:

Subject: Home screening tool for individuals and families

Applies to (check all that apply):

- | | |
|---|--|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input checked="" type="checkbox"/> County DD program managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input checked="" type="checkbox"/> Support Service Brokerage Directors | <input checked="" type="checkbox"/> Other (<i>please specify</i>): Services coordinators, personal agents and designated referral contacts (DRCs). |
| <input type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Message:

ODDS worked with a group of Stakeholders to develop a tool to assist individuals and their families when visiting potential group or foster homes. The tool was developed with the intent of being provided to individuals or their family members when they have identified a vacancy that they want to visit and consider moving in to. Inside the brochure are suggested questions in six important categories of support; transportation and employment, personal freedoms, social environment/culture, safety and support and quality assurance. The outside of the brochure contains basic information on home and community-based services and individually-based freedoms and protections.

This tool should only be introduced after an opening that meets the individual's needs has been identified and the provider has indicated an interest in meeting the individual and having them visit the home in person. It is a supportive tool meant to assist individuals and their families to remember to ask questions that, while not represented on the Residential Services Provider Profile, are also important in determining goodness of fit in a particular home. The screening tool can be found in two locations online; first on the Developmental Disabilities Provider and Partner Resources page at:

<https://www.oregon.gov/DHS/SENIORS-DISABILITIES/DD/PROVIDERS-PARTNERS/Pages/RSP-Profiles-Vacancy-Listing.aspx> and a link to the tool can be found on the Supports for Adults page at: <https://www.oregon.gov/DHS/SENIORS-DISABILITIES/DD/Pages/adult-supports.aspx>.

It is available in English, Spanish, Russian, Chinese and Vietnamese. Choose “Flip on short edge” for proper orientation when printing.

If you have any questions about this information, contact:

Contact(s): Carolyn Sahr	
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Email: carolyn.r.sahr@dhsosha.state.or.us	

This transmittal will be discussed during the next Monthly Transmittal Call In. These meetings are held the **third Thursday of every month at 2 pm.**

877-848-7030, guest code #458900, please try to send questions in advance to [**ODDS.INFO@state.or.us**](mailto:ODDS.INFO@state.or.us)