

# Information Memorandum Transmittal Developmental Disabilities Services



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**Authorized signature**

**Number:** APD-IM-19-096

**Issue date:** 11/22/2019

**Topic:** Developmental Disabilities

**Due date:**

**Subject:** Agency exit notification requirements

**Applies to (check all that apply):**

- |   |   |
|---|---|
| <input type="checkbox"/> All DHS employees                              | <input type="checkbox"/> County Mental Health Directors   |
| <input type="checkbox"/> Area Agencies on Aging: {Select type}          | <input type="checkbox"/> Health Services  |
| <input type="checkbox"/> Aging and People with Disabilities             | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services (ODDS)                |
| <input type="checkbox"/> Self Sufficiency Programs                      | <input type="checkbox"/> ODDS Children's Intensive In Home Services                                     |
| <input checked="" type="checkbox"/> County DD program managers          | <input type="checkbox"/> Stabilization and Crisis Unit (SACU)   |
| <input checked="" type="checkbox"/> Support Service Brokerage Directors | <input checked="" type="checkbox"/> Other ( <i>please specify</i> ): Community Living Supports agencies |
| <input type="checkbox"/> ODDS Children's Residential Services           |   |
| <input type="checkbox"/> Child Welfare Programs                         |   |

**Message:**

ODDS would like to highlight a rule change that went into effect November 1, 2019. Agency providers of non-DSA attendant care (procedure code OR526 in eXPRS) are no longer required to provide a Notice of Involuntary Exit when the end date of an ISP or Service Agreement is reached, and the agency elects not to renew the agreement. The agency is required to give 30 days' advanced written notification of its decision not to renew, but such a notification does not come with the right for an individual to challenge the ending of the service through the administrative hearings process. This change took place in OAR 411-450-0040.

A decision by an agency not to renew DSA services (procedure code OR542) can be found in [Employment-DSA-exit-process-map](#).

*If you have any questions about this information, contact:*

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