Information Memorandum Transmittal
Developmental Disabilities Services

Anna Lansky

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Number: APD-IM-19-109
Issue date: 12/20/2019

Topic: Developmental Disabilities

Subject: Personal Support Worker rate increase of $.35, effective January 1, 2020.

Applies to (check all that apply):

☐ All DHS employees
☐ Area Agencies on Aging: {Select type}
☐ Aging and People with Disabilities
☐ Self Sufficiency Programs
☒ County DD program managers
☐ ODDS Children’s Residential Services
☐ Child Welfare Programs
☐ County Mental Health Directors
☐ Health Services
☐ Office of Developmental Disabilities Services (ODDS)
☐ ODDS Children’s Intensive In Home Services
☐ Stabilization and Crisis Unit (SACU)
☒ Other (please specify): DD Brokerages

Message: As a result of the 19-21 Collective Bargaining Agreement for Personal Support Workers, ODDS will be increasing rates for PSW providers by $.35 beginning January 1, 2020.

ODDS and the eXPRS Business Supports Unit will begin to implement the rate increases 12/27 to existing POC Service Prior Authorizations (SPAs) that are in Draft, Pending and Accepted statuses. This means that CDDP & Brokerage program staff will not have to manually adjust and apply the rate increase to existing POC SPAs in eXPRS for the targeted services/provider types impacted.

Any new POC SPAs entered or updated by CME staff after the rate increase process is run will need to have their rates manually updated to align with the corresponding rate for the applicable authorization date range.

CMEs may want to also review their SPAs in Plan of Care for impacted services that have a start date of 1/1/2020 to ensure that the rate listed on the SPA accurately reflects the appropriate $.35 increase. For rate corrections needed on SPAs that are
no longer in “draft” status, please submit a POC Rate Update request to Becky Walker, ODDS Contracts Unit FAC.

The **Expenditure Guideline** includes details regarding the specific PSW rates. Information about the rate change can also be found in **APD-IM-19-091**.

*If you have any questions about this information, contact:*

<table>
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