

Information Memorandum Transmittal Developmental Disabilities Services



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Number: APD-IM-20-111

Issue date: 10/2/2020

Topic: Developmental Disabilities

Due date: N/A

Subject: DD 53 transportation budget tool no longer required

Applies to (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input checked="" type="checkbox"/> County DD program managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input checked="" type="checkbox"/> Support Service Brokerage Directors | <input checked="" type="checkbox"/> Other (<i>please specify</i>): DD Providers |
| <input type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Message: The DD 53 Community Transportation budget tool is no longer required and has been removed from the ODDS website. Please use the Expenditure Guidelines to establish rates for DD 53.

When DD 53 is accessed for transportation to/from work it must be authorized in either Plan of Care or as a CPA. The rate established for the person must be used until the new rates developed through Burns and Associates can be implemented. If circumstances change significantly to a person's transportation to/from work trip, and the established rate is no longer feasible, then a request to develop a new rate may be sent in the meantime to: ODDS.FundingAllocationCoordinator@dhs.oh.state.or.us. Include the following information: average # of trips per person per week, starting and ending address, client name(s), client prime number(s). If there are multiple people travelling in the vehicle at the same time we will need this information for each person in the vehicle.

If you have any questions about this information, contact:

Contact(s): Becky Walker	
Phone:	Fax:
Email: ODDS.FundingAllocationCoordinator@dhs.oh.state.or.us	