

Information Memorandum Transmittal Developmental Disabilities Services



Lilia Teninty

Authorized signature

Number: APD-IM-20-125

Issue date: 11/20/2020

Topic: Developmental Disabilities

Due date:

Subject: COVID compliance assistance

Applies to (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input checked="" type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input checked="" type="checkbox"/> County DD program managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input checked="" type="checkbox"/> Support Service Brokerage Directors | <input type="checkbox"/> Other (<i>please specify</i>): |
| <input checked="" type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Message:

Considering the Governor's recent "freeze" order, as well as previously existing restrictions and requirements, ODDS would like to give Personal Agents and Services Coordinators a few points to keep in mind when having challenging conversations with individuals, families and providers who may not want to comply.

- No one in the DD system may prohibit an individual from leaving their home, nor can a provider deny re-entry to the home. No one may use intimidation or coercion to make individuals stay home or to remain away from the home if an individual has chosen to leave.
- The decision by an individual to go against current restrictions should be an informed one. Use choice advising to offer alternatives and let them know of the risks. The [Making a Plan for Work and Community Activities](#) tool may be helpful.
- With very few exceptions, ODDS requires providers to wear masks. This isn't negotiable and not up to the employer.
- Remind PSWs of the [letter](#) and other notifications they received in mid-July that let them know to wear a mask (letter is available in other languages on the [ODDS COVID page](#)). When a PSW who has been reminded of their requirement to wear a mask still refuses, complete and submit a

“Recommendation to Take Action” form ([DHS 0572](#)). Provider agencies who permit DSPs to not wear a mask should be reported to ODDS licensing.

- The DHS 0572 form should also be used when a PSW who doesn’t live with the individual deliver’s services, or returns too soon, after a diagnosis of or showing signs of COVID.
- To help facilitate compliance with the current travel advisory, engage in back up planning to account for family or providers who may need to quarantine following out of state travel.
- For PSWs concerned about a reduction in hours in order to comply, refer them to [SEIU](#) for potential resources, including the possibility of [Paid Time Off](#) (through 12/31/20).

If you have any questions about this information, contact:

Contact(s): Mike Parr	
Phone:	Fax:
Email: mike.r.parr@dhsoha.state.or.us	