

Lilia Teninty

Authorized Signature

Number: APD-PT-15-008

Issue date: 3/3/2015

Topic: Developmental Disabilities

Transmitting (check the box that best applies):

- New policy
 Policy change
 Policy clarification
 Executive letter
 Administrative Rule
 Manual update
 Other: _____

Applies to (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services(ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input checked="" type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input checked="" type="checkbox"/> County DD Program Managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> ODDS Children's Residential Services | <input checked="" type="checkbox"/> Other (<i>please specify</i>): Support Service Brokerages and County Developmental Disabilities Programs |
| <input type="checkbox"/> Child Welfare Programs | |

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|------------------------|---|-------------|---|
| Policy/rule title: | Amendment of In-Home Expenditure Guidelines & Authorization of Ongoing Behavior Consultation | | |
| Policy/rule number(s): | In-Home Expenditure Guidelines, version 2 | Release no: | |
| Effective date: | 3/1/15 | Expiration: | Upon release of In-Home Expenditure Guidelines, version 3 |
| References: | | | |
| Web address: | http://www.oregon.gov/dhs/DD/adults/ss_exp_guide.pdf | | |

Discussion/interpretation:

The Office of Developmental Disabilities Services (ODDS) is amending the current In-Home Expenditure Guidelines (version 2) related to the authorization of Ongoing Behavior Consultation Services. This communication and guidance is specific to Behavior Consultation that is authorized in an individual service plan as a discrete service.

Implementation/transition instructions:

Case management entities may now authorize Ongoing Behavior Consultation throughout a plan year in In-Home Services plans when the service is elected by the individual and is based on assessed behavioral support needs. This change allows for Ongoing Behavior Consultation to be authorized for up to 12 months and up to a total of 18 hours for the plan year at the local case management level.

This change is intended to allow the service availability to be more dynamic and responsive in addressing individual intensive behavior support needs. This flexibility avails the service to be utilized when there is need for substantive changes to behavior support plans or guidelines to address new behaviors and/or develop new strategies, training for changes in staffing and situation, and ongoing monitoring, training and assessment of staff competency related to the application of Personal Protective Interventions (PPI's) included in individual-specific behavior plans.

The utilization of the service may fluctuate in response to an individual's situation and presenting need, however, an individual's plan may not be authorized to exceed 18 hours of Ongoing Behavior Consultation in a single plan year without prior approval from ODDS. Requests to exceed 18 hours of Ongoing Behavior Consultation in a single plan year must be submitted to and approved by the ODDS Funding Review Committee. Ongoing Behavior Consultation hours exceeding the 18 hour annual total may not be written into individual service plans without an approval from ODDS.

The authorization and utilization of Ongoing Behavior Support must still align with the guidance presented in the In-Home Expenditure Guidelines (version 2). Appropriate authorization and utilization of the service should be supported by evidence of application of formal plan or guidelines strategies and ongoing data collection to allow for effective analysis of the behavior and situation by the consultant in order for the consultant to modify or create new behavior strategies.

Training/communication plan:

CDDP managers and Brokerages directors, please distribute this communication to field staff.

Local/branch action required:

For individual service plans that are current, an amendment may be made to the service plan to allow for the Ongoing Behavior Consultation authorization to extend through the end of the plan year. Those programs which utilize eXPRS may update the authorization to reflect the approved extension.

New service plans (either a result of a new entry into services or plans being created to address a new plan year) may reflect the change in authorization allowance.

Central office action required:

Field/stakeholder review: Yes No

If yes, reviewed by:

Filing instructions:

If you have any questions about this policy, contact:

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|--------------------|----------------------------|-------------|--|
| Contact(s): | Rose Herrera | | |
| Phone: | (503) 947-5201 | Fax: | |
| Email: | Rose.K.Herrera@state.or.us | | |