

Lilia Teninty

Authorized Signature

Number: APD-PT-17-002

Issue date: 1/27/2017

Topic: Developmental Disabilities

Transmitting (check the box that best applies):

- New policy
 Policy change
 Policy clarification
 Executive letter
 Administrative Rule
 Manual update
 Other: _____

Applies to (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services(ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input checked="" type="checkbox"/> County DD Program Managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> ODDS Children's Residential Services | <input checked="" type="checkbox"/> Other (please specify): CDDP Service Coordinators, Support Service Personal Agents and Directors |
| <input type="checkbox"/> Child Welfare Programs | |

Policy/rule title:	Direct Nursing MMIS Provider Enrollment		
Policy/rule number(s):		Release no:	V2
Effective date:	February 1, 2017	Expiration:	n/a
References:			
Web address:	http://www.dhs.state.or.us/spd/tools/dd/Direct%20Nurse%20Services-Medicaid%20Provider%20Enrollment%20Worker%20Guide.pdf		

Discussion/interpretation:

Update 02/01/17

For Direct Nurse Service (DNS) providers planning to work in Adult Foster Care Homes, the Office of Developmental Disabilities Services (ODDS) has extended the deadline for Direct Nursing Service provider enrollment into the Medicaid Management Information System (MMIS) to April 1, 2017. The deadline of

January 1, 2017 will remain for DNS applicants working with individuals in DD49/149 In-Home settings.

Implementation/transition instructions: Potential Direct Nurse Service provider applicants must complete a provider enrollment application, show proof of professional liability insurance and pass a criminal background check. Providers can obtain enrollment packets (that include instructions and directions where to send completed forms) by sending a request to ODDS.RNsupport@state.or.us. The MMIS enrollment unit will notify the applicant when enrollment is complete including the assignment of a Medicaid number and effective start date to provide services. Case Managers (Community Developmental Disabilities Programs & Support Service Brokerage) should refer to the [Direct Nurse Services Medicaid Provider Enrollment Worker Guide](#) which describes the enrollment procedures.

Training/communication plan: Effective April 1, 2017 DNS provider applicants planning to work within Adult Foster Care Homes must be enrolled in MMIS before they can be authorized and paid to Provide Direct Nursing Services. For questions about enrollment please refer to the [Direct Nurse Services Medicaid Provider Enrollment Worker Guide](#)

Local/branch action required: Case Management Entities (CME) who support individuals receiving DNS services in Adult Foster Care must communicate new requirement deadlines to AFH providers and potential DNS applicants.

Central office action required: Upon receipt of a fully completed provider enrollment packet ODDS will send it to the Oregon Health Authority MMIS Provider Enrollment unit. CME's will be notified when a Direct Nurse Provider has been approved.

Field/stakeholder review: Yes No

If yes, reviewed by:

Filing instructions:

If you have any questions about this policy, contact:

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