The Office of Developmental Disabilities Service (ODDS) has posted a worker guide identifying the authorization and payment procedures that must be followed by Case Management Entities (CME’s) and providers for the delivery of Direct Nursing Services (DNS).

All Direct Nurse Service providers planning to work with individuals in DD49/149 In-Home services must be enrolled in the
Medicaid Management information System (MMIS) prior to authorization or delivery of service.

CME’s & DNS providers must follow the authorization and payment procedures referenced in the Direct Nursing MMIS Authorization and payment procedures Worker Guide

*Update as of 02/01/17*

Effective April 1, 2017 all providers of Direct Nursing Services who are providing DNS for individuals who reside in Adult Foster Care Homes, must be enrolled in MMIS.

CME’s & DNS providers must follow the DNS Authorization and Payment procedures referenced in the Direct Nursing MMIS Authorization and Payment procedures Worker Guide

**Training/communication plan:** For information about DNS authorization and payment please refer to the Direct Nursing MMIS Authorization and Payment Procedures Worker Guide

To assist in the implementation process ODDS will schedule a series of conference calls to discuss with answer questions CME's and providers may have. The schedule of remaining conference calls will be:

Thursday, April 13, 2017 12:30-1:30pm
The Conference call-in number is 877-336-1831. Guest Code 230706#

**Local/branch action required:** Local CME's should work to communicate the procedures with providers and families in order to assure timely authorization and provider payments.

**Central office action required:** ODDS central office will work with Providers and CME's to assure hours have been verified and payments are completed.

**Field/stakeholder review:** □ Yes □ No

If yes, reviewed by:

**Filing instructions:**
*If you have any questions about this policy, contact:

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