

Policy Transmittal Developmental Disabilities Services



Lilia Teninty

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Number: APD-PT-18-009

Issue date: 2/23/2018

Topic: Other

Due date:

Transmitting (check the box that best applies):

- New policy
 Policy change
 Policy clarification
 Executive letter
 Administrative Rule
 Manual update
 Other:

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input checked="" type="checkbox"/> County DD program managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input checked="" type="checkbox"/> ODDS Children's Residential Services | <input checked="" type="checkbox"/> Other (please specify): Individual and agency providers of Professional Behavior Services, 24-Hour Residential and Supported Living agencies. |
| <input type="checkbox"/> Child Welfare Programs | |

Policy/rule title:	Behavior Professional Prorated CEU Schedule		
Policy/rule number(s):	OAR 411-304-0170 (2)(c)	Release number:	1
Effective date:	01/02/18	Expiration date:	12/31/19
References:	OAR 411-304		
Web address:	http://www.dhs.state.or.us/policy/spd/rules/411_304.pdf		

Discussion/interpretation:

The Professional Behavior Services rule [OAR 411-304-0170 \(2\)\(c\)](#) requires that, upon recertification, re-enrollment or renewal of the Provider Enrollment Application and Agreement the Behavior Professional(s) must have completed a minimum of 12 hours of ongoing education in the field of positive behavior support services, adaptive behaviors, behavior management, or a related topic. When a provider is scheduled to

renew their license/certificate within the timeframe listed in the table, and has not been afforded the time to achieve the required 12 hours of ongoing education due to the effective date of the requirement, the provider must show that they have completed the number of hours identified in the table of the date range in which they are applying for renewal. This policy sets the pro-rated schedule.

The pro-rated schedule is as follows:

PEAA Renewal / Licensing Date Range	Prorated Ongoing Education Hours Requirement
January 2018 – March 2018	0 hours required
April 2018 – June 2018	2 hours required
July 2018 – September 2018	4.5 hours required
October 2018 – December 2018	6 hours required
January 2019 – March 2019	7.5 hours required
April 2019 – June 2019	9 hours required
July 2019 – September 2019	10.5 hours required
October 2019 – December 2019	12 hours required

Implementation/transition instructions: NA

Training/communication plan: NA

Local/branch action required: NA

Central office action required: Licensors will be provided with this information.

Field/stakeholder review: Yes No

If yes, reviewed by: ORA and CPAO

Filing instructions:

If you have any questions about this policy, contact:

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