

# Policy Transmittal Developmental Disabilities Services



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**Number:** APD-PT-18-010

**Issue date:** 3/9/2018

**Topic:** Developmental Disabilities

**Due date:**

**Transmitting (check the box that best applies):**

- New policy   
  Policy change   
  Policy clarification   
  Executive letter  
 Administrative Rule   
  Manual update   
  Other:

**Applies to (check all that apply):**

- All DHS employees   
  County Mental Health Directors  
 Area Agencies on Aging: {Select type}   
  Health Services  
 Aging and People with Disabilities   
  Office of Developmental Disabilities Services (ODDS)  
 Self Sufficiency Programs   
  ODDS Children's Intensive In Home Services  
 County DD program managers   
  ODDS Children's Residential Services  
 Child Welfare Programs   
 Stabilization and Crisis Unit (SACU)  
 Other (please specify): OAAPI and CDDP abuse investigation specialists; Brokerage Directors

<b>Policy/rule title:</b>	Abuse Investigation & Protective Services for Adults with DD		
<b>Policy/rule number(s):</b>	OAR 407-045-0250 to 407-045-0370	<b>Release number:</b>	
<b>Effective date:</b>	March 1, 2018	<b>Expiration date:</b>	
<b>References:</b>	Oregon Sec. of State filing DHSD 3-2018		
<b>Web address:</b>	<a href="https://secure.sos.state.or.us/oard/viewSingleRule.action?ruleVr snRsn=242454">https://secure.sos.state.or.us/oard/viewSingleRule.action?ruleVr snRsn=242454</a>		

**Discussion/interpretation:**

The Department's Office of Adult Abuse Prevention and Investigations (OAAPI) needed to immediately amend these rules to comply with the laws related to abuse reporting, investigation and protective services for adults with developmental disabilities (DD). The Department is required by ORS 430.731 to assure uniform procedures in investigations of alleged abuse and provide clarity in these processes

by updating these rules to current policy and procedures, trained and implemented by OAAPI, a Department Shared Service responsibility with the Office of Developmental Disabilities Services and their designees (Community Developmental Disabilities Programs, CDDP). These emergency temporary rules were in need of immediate amending to correct statutory citations, language and omissions; improve general readability; align the rules to statutory required uniform procedures; and address revised processes for notifications, due to new abuse reconsideration rules being filed concurrently.

OAAPI will be holding a rules advisory committee with affected community programs, DD service providers, agency partners, advocates, adults with DD prior to the filing of permanent rules.

**Implementation/transition instructions:**

OAAPI discussed the need for amending the rules with DD adult abuse investigators and community developmental disabilities program management in January & February 2018.

Also as part of updating these rules and OAR 407-045-0000 to 407-045-0115 (rules for OAAPI substantiated abuse reviews) related to investigations conducted under these amended rules: The previous Department policy transmittal [SPD-AR-10-068](#) is no longer in effect as of March 1, 2018.

**Training/communication plan:**

A technical assistance Skype/conference call-in has been scheduled for March 23<sup>rd</sup>, 2018 from 1-2 PM. An appointment will be sent to all OAAPI and CDDP abuse investigators and DD program managers.

A special required rule revision training has been developed and scheduled for April 2018 at OAAPI, 201 High Street, SE Salem. The training is required to be taken once and is also available as virtual classroom. Dates of training:

- April 9<sup>th</sup> from 1 to 4 PM
- April 12<sup>th</sup> from 9AM to noon.
- April 16<sup>th</sup> from 9AM to noon.
- April 19<sup>th</sup> from 9AM to noon.

Further instructions related to i-Learn sign-up to be sent to all OAAPI and CDDP abuse investigators and DD program managers.

Attendance at one of the four sessions is mandatory. You may access registration for the sessions through iLearn here: <https://go.usa.gov/xnzVr>

**Local/branch action required:**

New forms related to the changes in the rule processes will be provided by OAAPI to trained investigators as part of the April 2018 training.

**Central office action required:**

OAAPI's DD Abuse Investigation Coordinators and OAAPI managers are available to provide technical assistance consultations as needed upon request prior to the April 2018 training.

**Field/stakeholder review:**     Yes     No

**If yes, reviewed by:**

**Filing instructions:**

*If you have any questions about this policy, contact:*

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OBSOLETE