

# Policy Transmittal Developmental Disabilities Services



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**Number: APD-PT-19-27**

**Issue date: 8/30/2019**

**Topic:** Developmental Disabilities

**Due date:**

**Transmitting (check the box that best applies):**

- New policy   
  Policy change   
  Policy clarification   
  Executive letter  
 Administrative Rule   
  Manual update   
  Other:

**Applies to (check all that apply):**

- |  |  |
|--|--|
| <input type="checkbox"/> All DHS employees                               | <input type="checkbox"/> County Mental Health Directors  |
| <input type="checkbox"/> Area Agencies on Aging: {Select type}           | <input type="checkbox"/> Health Services   |
| <input type="checkbox"/> Aging and People with Disabilities              | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services (ODDS)                                       |
| <input type="checkbox"/> Self Sufficiency Programs                       | <input checked="" type="checkbox"/> ODDS Children's Intensive In Home Services   |
| <input checked="" type="checkbox"/> County DD program managers           | <input type="checkbox"/> Stabilization and Crisis Unit (SACU)  |
| <input type="checkbox"/> Support Service Brokerage Directors             | <input checked="" type="checkbox"/> Other ( <i>please specify</i> ): DD-Licensed 24-Hour Residential Programs Serving Children |
| <input checked="" type="checkbox"/> ODDS Children's Residential Services |  |
| <input type="checkbox"/> Child Welfare Programs                          |  |

<b>Policy/rule title:</b>	Implementation of New Service Rates & Unbundling of Services- ODDS Children's 24-Hour Residential Programs		
<b>Policy/rule number(s):</b>		<b>Release number:</b>	
<b>Effective date:</b>	9/1/19	<b>Expiration date:</b>	
<b>References:</b>			
<b>Web address:</b>			

**Discussion/interpretation:** Effective September 1, 2019, ODDS will be implementing a new rate model for Children's 24-Hour Residential Program Settings. The new rate unbundles and requires separate authorization and billing for Professional Behavior Services.

Note\*\* If a child is in need of nursing supports while living in a Children's 24-Hour Residential Program setting, services coordinators should consult with the ODDS Health Management Specialist.

Implementation/transition instructions: All children enrolled to receive services in an ODDS-licensed 24-Hour Residential Program Setting will be assigned a service rate based on Payment Category 3 designation and home capacity in accordance with Burns & Associates rate models.

Rate	Capacity		
	3 or Fewer Beds	4 Beds	5 Beds
	\$19,135.29	\$18,694.39	\$15,166.38

Once the ONA (Oregon Needs Assessment) tool is fully implemented in the future, children’s residential setting rates may change to align with the service group and category assigned to each child based on the assessment results. For initial transition to the new rate structure, each child will be assigned Payment Category 3 as an interim rate.

Authorization and Billing for the New Rate in eXPRS:

This task has been completed by the ODDS Children’s Residential case management team for all children enrolled in a residential program as of 08/31/19. CDDPs do not need to take any action to enter the new SE142 rates into eXPRS.

Providers will complete daily billing in eXPRS in the same manner as prior to the new rate model.

Unbundling of Professional Behavior Services:

Professional Behavior Services will no longer be included in the service rate for Children’s 24-Hour Residential Program Settings. Professional Behavior Services must be authorized and billed as a discrete service in eXPRS.

The ODDS Children’s Residential Specialist staff, in coordination with the child’s ISP team, must identify the need for Professional Behavior Services. If it is determined that the child needs Professional Behavior Services, the child is eligible to receive services in accordance with the rates and criteria contained in the ODDS Expenditure Guidelines: <http://www.dhs.state.or.us/spd/tools/dd/cm/ODDS-Expenditure-Guidelines.pdf>.

The ODDS Children’s Residential Specialist is responsible to ensure the following tasks are complete:

- Providing choice advising to inform the child’s team of options for enrolled or endorsed Professional Behavior Services providers during the next renewal ISP.

- Updating the child’s ISP to reflect the choice of receiving Professional Behavior Services and the choice of the provider (via an ISP Change Form).
- Entering the Plan of Care CPA in eXPRS authorizing the Professional Behavior Services.
- Monitoring the service delivery and authorizing payment to the Professional Behavior Services Provider.
- Requesting an exception if the child requires Professional Behavior Services in an amount greater than approved for local authorization in the ODDS Expenditure Guidelines.

Please Note: The Professional Behavior Services provider must be a qualified provider. This means that agency providers must be a certified agency in accordance with OAR 411-323 and endorsed to provide Professional Behavior Services in accordance with OAR 411-304. Independent providers must be a qualified provider in accordance with OAR 411-304 and OAR 411-375. Providers must have a Medicaid provider number specific to their authorization as a provider of Professional Behavior Services.

Instructions for Children Entering ODDS Children’s Residential Program Settings on or after 9/1/19:

Children entering ODDS-licensed Residential Program Settings on or after September 1, 2019 must have a Temporary Emergency Safety Plan (TESP) completed or up-to-date Positive Behavior Support Plan (PBSP) that addresses the child’s behavior support needs in the new setting prior to entering the residential placement. The assigned ODDS Children’s Residential Specialist will work with the CDDP Service Coordinator to coordinate the choice advising process and to assure the Professional Behavior Services are reflected in the child’s ISP and the service is authorized in eXPRS by the CDDP Services Coordinator (or CDDP designee).

The Services Coordinator must authorize the Professional Behavior Services in accordance with the ODDS Expenditure Guidelines:

<http://www.dhs.state.or.us/spd/tools/dd/cm/ODDS-Expenditure-Guidelines.pdf>.

**Training/communication plan:**

**Local/branch action required:**

**Central office action required:**

**Field/stakeholder review:**     Yes     No

**If yes, reviewed by:**

**Filing instructions:**

*If you have any questions about this policy, contact:*

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