

# Policy Transmittal Developmental Disabilities Services



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**Authorized signature**

**Number: APD-PT-20-031**

**Issue date: 3/18/2020**

**Topic: Developmental Disabilities**

**Due date: 3/18/2020**

**Transmitting (check the box that best applies):**

- New policy   
  Policy change   
  Policy clarification   
  Executive letter  
 Administrative Rule   
  Manual update   
  Other:

**Applies to (check all that apply):**

- |  |   |
|--|---|
| <input type="checkbox"/> All DHS employees                     | <input type="checkbox"/> County Mental Health Directors                       |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services                                      |
| <input type="checkbox"/> Aging and People with Disabilities    | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs             | <input type="checkbox"/> ODDS Children's Intensive In Home Services           |
| <input checked="" type="checkbox"/> County DD program managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU)                 |
| <input type="checkbox"/> Support Service Brokerage Directors   | <input type="checkbox"/> Other (please specify):                              |
| <input type="checkbox"/> ODDS Children's Residential Services  |   |
| <input type="checkbox"/> Child Welfare Programs                |   |

<b>Policy/rule title:</b>	Foster Care Licensing Review Changes - State of Emergency COVID 19		
<b>Policy/rule number(s):</b>	Governor Brown's Executive Order 20-03 and 20-05	<b>Release number:</b>	
<b>Effective date:</b>	Immediately	<b>Expiration date:</b>	5/31/2020
<b>References:</b>	Governor Brown's Executive Orders 20-03 and 20-05		
<b>Web address:</b>	<a href="https://www.oregon.gov/gov/Documents/executive_orders/eo_20-05.pdf">https://www.oregon.gov/gov/Documents/executive_orders/eo_20-05.pdf</a> <a href="https://www.oregon.gov/gov/Documents/executive_orders/eo_20-03.pdf">https://www.oregon.gov/gov/Documents/executive_orders/eo_20-03.pdf</a>		

**Discussion/interpretation:**

Effective immediately: In response to the continued concerns regarding the Novel Coronavirus (COVID-19), ODDS is suspending CDDP I/DD Adult and Children's

Foster care licensing and certification on-site reviews until further notice.

This will include:

- Licensing or certifying **new** foster Homes for children and adults;
- Renewal licensing and certification reviews for foster homes for children and adults; and
- Follow-up reviews.

**Implementation/transition instructions:**

While this policy is in effect, CDDP licensors and certifiers may only enter the home if there is an urgent health and safety concern identified that warrants a site visit and review. Prior to the licensor(s) entering, the licensor should consider whether they have had flu-like symptoms, been out of the country in the past 14 days or if they have been in contact with someone who has been ill. If any of these criteria apply, the licensor should coordinate for a different licensor or CDDP person to visit the home until the licensor is well. If an on-site visit is necessary for urgent health and safety concerns, the assigned CDDP licensor/certifier will follow the guidance from Oregon Health Authority and Public Health and use the advised precautionary measures while completing the on-site visit. .

**Community Developmental Disabilities Programs (CDDPs) must notify the foster care providers of the following as renewals are due:**

- That the renewal packet and required fee must be received by the required date in order for the license/certificate to be extended without a site visit; and
- Site visits will only be completed if there is an urgent health or safety concern.

**Training/communication plan:**

This will be discussed at the upcoming CDDP/Brokerage COVID-19 Communication meeting:

Please register for Priority: ODDS/CDDP/Brokerages COVID-19 Communication webinar on Mar 18, 2020 11:00 AM PDT at:

<https://attendee.gotowebinar.com/register/247756659003170317>

*If you have any questions about this policy, contact:*

Contact(s): ODDS COVID-19 team	
Phone:	Fax:
Email: <a href="mailto:ODDS.Questions@dhsosha.state.or.us">ODDS.Questions@dhsosha.state.or.us</a>	