

# Policy Transmittal Developmental Disabilities Services



Lilia Teninty  
**Authorized signature**

**Number:** APD-PT-20-059  
**Issue date:** 4/8/2020

**Topic:** Developmental Disabilities

**Due date:**

**Transmitting (check the box that best applies):**

- New policy   
  Policy change   
  Policy clarification   
  Executive letter  
 Administrative Rule   
  Manual update   
  Other: Temporary COVID Operations

**Applies to (check all that apply):**

- |  |   |
|--|---|
| <input type="checkbox"/> All DHS employees                               | <input type="checkbox"/> County Mental Health Directors   |
| <input type="checkbox"/> Area Agencies on Aging: {Select type}           | <input type="checkbox"/> Health Services  |
| <input type="checkbox"/> Aging and People with Disabilities              | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services (ODDS)  |
| <input type="checkbox"/> Self Sufficiency Programs                       | <input type="checkbox"/> ODDS Children's Intensive In Home Services   |
| <input checked="" type="checkbox"/> County DD program managers           | <input checked="" type="checkbox"/> Stabilization and Crisis Unit (SACU)  |
| <input checked="" type="checkbox"/> Support Service Brokerage Directors  | <input checked="" type="checkbox"/> Other ( <i>please specify</i> ): Residential Setting, Employment and DSA providers, including 24-hour residential and foster care settings; Provider organizations, including CPAO, ORA, and SEIU |
| <input checked="" type="checkbox"/> ODDS Children's Residential Services |   |
| <input type="checkbox"/> Child Welfare Programs                          |   |

<b>Policy/rule title:</b>	Temporary Suspension of Service Rate Reductions		
<b>Policy/rule number(s):</b>		<b>Release number:</b>	
<b>Effective date:</b>	immediately	<b>Expiration date:</b>	05/31/2020
<b>References:</b>			
<b>Web address:</b>			

**Discussion/interpretation:** ODDS is temporarily suspending reductions in 24-hour residential setting, foster care, employment and DSA service rates. Reductions in service rates as a result of a new assessment or non-renewal of an exceptional service rate will not be implemented due to the current COVID-19 pandemic

emergency situation and while this policy is in effect.

Additionally, ODDS is suspending the requirement for the submission of exceptional service rate *renewals*. Current exceptional service rates are authorized to be extended during the current COVID-19 pandemic emergency situation.

### **Implementation/transition instructions:**

In order to implement the suspension of service rate reductions, while this policy is in effect, CDDPs and Brokerages may extend service rate authorization for currently approved rates for an additional 12 months. When this policy is ended, additional expectations and guidance will be provided for situations where a new assessment, including a SIS or SNAP, was done that reduces a rate and when the prior exception expired.

Suspending residential, foster care, employment and DSA rate reductions and extending service rate exception authorizations is consistent with the ODDS temporary suspension of service rates as declared in [PT 20-042- "Service Authorization Changes Due to COVID-19"](#).

With the end date of the emergency unknown, CDDPs may enter authorizations of up to one year in the appropriate payment system for the service setting type. Once the emergency situation ends, if prior to the authorization entered in the payment system, the authorized service will be updated to allow the suspension to be authorized through the end of the month the emergency is declared ended.

CDDPs and Brokerages may authorize service rates to continue at their current/previous level when:

- The individual has a new assessment completed that would normally result in the reduction of a service rate; or
- A current exceptional service rate approved by ODDS is due to expire and would normally require a renewal request submission.

**\*\*NOTE:** Temporary residential rate exceptions granted for the time-limited need for COVID-19 quarantine isolation may not be extended beyond the date granted in the temporary exception request approval. Requests to extend temporary exception rates due to quarantine situations must be submitted to and authorized by ODDS.

**New exceptions may continue to be requested:**

ODDS will continue to receive and review requests for new and temporary service rate exceptions. Rate changes that result in an increased service rate may be authorized. Rate exception requests may be submitted through the routine exception submission process by using the DD0514 "Funding Review and Exceptions Request" form.

Completed forms and documentation are to be submitted to ODDS at:  
[ODDS.FundingReview@dhsosha.state.or.us](mailto:ODDS.FundingReview@dhsosha.state.or.us)

To request a temporary residential service rate exception due to COVID-19, follow the guidance in [PT 20-044 "Temporary Residential Setting Rate Exception Requests Related to COVID-19"](#).

*If you have any questions about this policy, contact:*

Contact(s): ODDS COVID-19 team	
Phone:	
Email: <a href="mailto:ODDS.FundingReview@dhsosha.state.or.us">ODDS.FundingReview@dhsosha.state.or.us</a>	

OBSOLETE