

# Policy Transmittal Developmental Disabilities Services



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**Authorized signature**

**Number: APD-PT-20-069**

**Issue date: 5/4/2020**

**Topic:** Developmental Disabilities

**Due date:**

**Transmitting (check the box that best applies):**

- New policy   
  Policy change   
  Policy clarification   
  Executive letter  
 Administrative Rule   
  Manual update   
  Other:

**Applies to (check all that apply):**

- |  |  |
|--|--|
| <input type="checkbox"/> All DHS employees                               | <input type="checkbox"/> County Mental Health Directors                                  |
| <input type="checkbox"/> Area Agencies on Aging: {Select type}           | <input type="checkbox"/> Health Services   |
| <input type="checkbox"/> Aging and People with Disabilities              | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs                       | <input checked="" type="checkbox"/> ODDS Children's Intensive In Home Services           |
| <input checked="" type="checkbox"/> County DD program managers           | <input checked="" type="checkbox"/> Stabilization and Crisis Unit (SACU)                 |
| <input checked="" type="checkbox"/> Support Service Brokerage Directors  | <input checked="" type="checkbox"/> Other (please specify): SEIU; OHCC; DD Licensing     |
| <input checked="" type="checkbox"/> ODDS Children's Residential Services |  |
| <input type="checkbox"/> Child Welfare Programs                          |  |

<b>Policy/rule title:</b>	LTCR Extension for DD Providers in eXPRS		
<b>Policy/rule number(s):</b>	OARs: 411-320-0030; 411-340-0070; 411-360-0110; 411-346-0150; 411-375-0020; 411-323-0050	<b>Release number:</b>	v1
<b>Effective date:</b>	March 1, 2020	<b>Expiration date:</b>	
<b>References:</b>			
<b>Web address:</b>			

**Discussion/interpretation:**

As of March 1, 2020, the Background Check Unit (BCU) has extended expiration dates for one year for all active providers with an approved to work status on the Long Term Care Registry (LTCR). For providers NOT on the LTCR, ODDS has issued a 90-day extension on approved Criminal History Checks (CHCs).

For an LTCR example: A provider was set to expire 4/30/2020 on the LTCR and eXPRS CHC will now have a new expiration date of 4/30/2021

For a NON-LTCR example: A provider was set to expire 4/30/2020 on the eXPRS CHC will now have a new expiration date of 7/31/2020

It continues to be required to submit Provider Enrollment Agency Agreements (PEAAs) in a timely manner. The 90-day PEAA extension is intended to act as a preventative measure only. We appreciate your patience in this process as we work together to find solutions and update policies.

**Training/communication plan:**

CRIMs/BCU has sent out communication to all the effected Subject Individuals (SI) and Qualified Entity Designees (QEDs).

**Local/branch action required:** QEDs should continue to follow instructions sent from the LTCR/CRIMs for SI recheck requirements.

**Central office action required:**

The ODDS Provider Enrollment team is currently working on extending CHC dates and credentials from the list acquired by the BCU. Since this is a manual process, the implementation may vary between providers when the dates will be input in eXPRS, but we appreciate your patience and everything should be completed soon.

**Field/stakeholder review:**  Yes  No

**If yes, reviewed by:**

**Filing instructions:**

*If you have any questions about this policy, contact:*

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