

Oregon State Payroll Application Datamart Master Table Reference Guide

If you want this ...		Look here
FIELD NAME	FIELD DEFINITION	TABLE
ACTIVITY DESC	Comment entered for a gross pay adjustment, if any.	JSL
ADDED FED TAX	The dollar amount an employee decides to withhold in addition to calculated federal income taxes.	NP
ADDED STATE TAX	The dollar amount an employee decides to withhold in addition to calculated state income taxes.	NP
ADJ BASE RATE	Employee's base salary rate plus any fixed pay differentials assigned by PPDB.	JSL LV
ADJUST TYPE CD	Adjustment type for gross pay adjustments. "A" is a one-time entry, blank is ongoing.	JSL
AGENCY NUM	The 5-digit payroll agency number. This can be different from an employee's home agency, and is driven by the PPDB "PR AGENCY" field.	All tables
AGY OBJ	The 4-digit SFMA agency object code associated with a pay type. The codes break down payroll expenditures by such categories as regular time, overtime, differential pay, pay for deceased employees, etc. For Payroll objects, the agency and comptroller objects are the same.	LC
AGY OBJ TITLE	The title for the agency object code used in the "AGY OBJ" field.	LC
AGY TRANS DATE	Effective date for SFMA posting. Most agencies choose to post to the pay period month, but some choose to post to the check date month.	LC
AMNT FED TAX	Federal tax withheld from employee pay based on earnings and exemptions.	NP
AMNT STAT TAX	State tax withheld from employee pay based on earnings and exemptions.	NP
APPN YEAR	The 2-digit biennium year identifier for budgetary fiscal postings.	LC
APPNT TYPE CODE	The type of appointment - (P)ermanent, (S)easonal, (L)imited duration, (T)emporary, (A)cademic Year.	JSL LV
APPOINTMNT DATE	The date employee was appointed to this position.	JSL
AUTH NUMBER (Irrelevant to most queries)	This number identifies the authorization of the position on PICS (Position Inventory Control System). PPDB field.	JSL
BASE PAY RATE	The unadjusted base salary rate for the employee's classification as defined by the compensation plan.	JSL LV

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If you want this ...		Look here
FIELD NAME	FIELD DEFINITION	TABLE
BENEFIT BRD CD (Irrelevant to most queries)	Code to indicate who receives administrative fees collected as part of a specific deduction premium. As of 2000, the only codes used are “S” for PEBB, “N” for None, or blank. Historical possibilities include (S)EBB, (B)UBB, (N)one or blank.	DED
BENEFIT PKG CODE	This is the 2-character code used by OSPA to reference benefit package tables which validate pay types, insurance benefits, and leave availabilities and accruals. See the OSPA Operating Manual, Appendix B, for a complete listing of current benefit package codes.	JSL LV NP
BRD SHR PREM	The portion of a deduction that goes to PEBB as a fee for administering the benefit.	DED
CHECK ISSUE DT	Date inscribed on the employee’s pay check. Normally 1st and 15th of the month, but can differ due to weekends or holidays, or by using the P010 date to change the default payday date.	NP
CITY CODE (Irrelevant to most queries)	The city code from PPDB which defines the employee's official duty station.	JSL
CLASSIFIED CODE	This code identifies the job class of an employee.	JSL, LV
CO REC REM NO	This code identifies the wage/job class code used by PERS to determine the benefit structure to which a member belongs.	JSL
CO SYS RETIRE 1 CO SYS RETIRE 2 CO SYS RETIRE 3	Corresponds to the “RTMT STAT” field on the P010 screen. Indicates responsibility for employee contributions to retirement accounts. Possible codes are: D – Employer responsible E – Employee responsible N – No contribution P – State match only, no employee contribution NOTE: Most state employees active in a pension plan are coded with “D”.	NP
CODE PAY TRANS (Irrelevant to most queries)	This code is the same as the P190 “RUN TYPE” field – (O)riginal, (R)eversal, or (C)orrective.	DED, JSL, NP
CODE RUN PAY (Irrelevant to most queries)	Payroll run and register process code. This code is the same as the P190 “TRANS TYPE” field - (O)riginal or (R)etro process. Retro is currently unused.	DED, JSL, NP

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FIELD NAME	FIELD DEFINITION	TABLE
CODE SRT SEQ (Irrelevant to most queries)	This code is used to allow records to be sorted into the correct sequence; 1=agency header; 2=year to date correction; and 3=payroll set, set of records for a particular pay check. 1 and 2 are currently not reported.	JSL, NP
COMMENT	Reflects the comment line information entered with the deduction code, if any.	DED
CONCRNT JOB NUM	Number computer-assigned by PPDB to permit separate control of multiple jobs for an employee within an agency.	JSL, LV
COST ORIDE CD	The cost distribution code to which a pay code has been overridden from the PPDB default.	JSL
COUNTY CODE (Irrelevant to most queries)	The county code from PPDB which defines the employee's official duty station.	JSL
COVERAGE CODE	Indicates type of insurance coverage associated with a deduction plan code. A- Employee Only B- Employee and Spouse or Domestic Partner (DP) C- Employee and Children (no spouse/DP) D- Employee and Family (spouse/DP and children)	DED
CREW NUMBER	An optional field for agencies to define the work group to which an employee is assigned. Corresponds to the "PAY DISTR" field in PPDB.	JSL
DEDN ADJ TYPE	Indicates the type of deduction adjustment. A- one-time adjustment F- FMLA-related one-time adjustment T- Table-driven (PTD2) one-time adjustment W- CBIW or USERRA-related ongoing adjustment Blank- ongoing deduction, not an adjustment	DED
DEDN BEN PKG (Irrelevant to most queries)	This code is the last two digits of a deduction code. For instance, in this code, DCNN, the "BEN PKG" would be "NN". Formerly used to identify OPE classifications and state match for insurance contributions.	DED
DEDN DESC	12-character description of the deduction code. Prints in the vendor column of an employee's remittance advice.	DED
DEDN PCT GROSS	Percent of gross used to compute a current deduction amount based on gross pay.	DED

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FIELD NAME	FIELD DEFINITION	TABLE
DEDN PCT NET (Irrelevant to most queries)	Percent of net used to compute a current deduction amount after all other deductions are known. Not used.	DED
DEDN PKG	First two characters of a deduction code. Useful when querying for a family of deduction codes. For example, "BK" to capture all food bank deductions.	DED
DEDN PLAN CODE	Plan code associated with a given deduction code, if applicable. Designates further breakdowns within a deduction code. Example: For deduction code XDNN, plan code 111 designates first fixed deposit, 120 designates second fixed deposit, 555 designates a net deposit.	DED
DEDN PLAN DESC	12-character description of the deduction code's plan code, if any. Prints in the description column of an employee's remittance advice.	DED
DEDN PLAN DISTR (Irrelevant to most queries)	Code of various deduction options by distributor code; describing which of several contacts may apply for a given carrier. Example 1=basic, 2=major medical 3=comprehensive, 4=panel, 5=dental, etc. As of 1999, this field is no longer used.	DED
DEDN TYPE	Four-character deduction code which corresponds to an employee's P070 Net Pay Deduction screen. Also corresponds to an employee's deductions listed on the right-hand side of the paycheck. Example: XDNN (direct deposit) or SLNN (basic life) NOTE: Garnishment codes are not archived and cannot be queried.	DED
DIFF AMNT1 DIFF AMNT2 DIFF AMNT3	The fixed dollar amount of employee's monthly differential(s) which make up the adjusted base rate.	JSL
DIFF PCNT1 DIFF PCNT2 DIFF PCNT3	The fixed percentage of employee's monthly differential(s) which make up the adjusted base rate.	JSL
DOUBLE FILL CD (Irrelevant to most queries)	A suffix to the position number which allows association of more than one employee with one position number due to (A)dministrative, (L)eave Without Pay, or (T)raining purposes.	JSL, LV

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EARN INC CR AMT	Amount of tax credited to employee under the Earned Income Tax Credit program.	NP
EARN INC CR CD	Code indicating eligibility for the Earned Income Tax Credit program. Anything other than (N)ot subject must have a completed IRS Form W-5, updated annually. Valid codes are: (N)ot subject, (J)oint, or (S)ingle.	NP
EAS ACCT CODE (Irrelevant to most queries)	Same as "AGY OBJ" field. Agencies that interface to SFMA on a summary level may see different data here.	LC
EE DEDN AMT	The portion of a deduction paid by the employee. (employee share + employer share = total deduction)	DED
EE FICA TAX	Amount of FICA tax paid by employee.	NP
EE MEDR TAX	Amount of Medicare tax paid by employee.	NP
EE RETIRE NUM1 EE RETIRE NUM2 EE RETIRE NUM3 (Irrelevant to most queries)	Employee's retirement account number. No longer necessary or relevant; employee is now tracked by SSN or ID#.	NP
EE SHR DEDNS	Total of employee-paid deductions for the requested timeframe. NOTE: Direct deposits are deductions and are included in this figure.	NP
EE WORK CMP TAX	Amount of the Workers' Comp tax paid by employee.	NP
EE YTD DEDN	Tax-year-to-date total that the employee has paid for the corresponding deduction.	DED
EMPLOYEE NAME	Name of employee as entered into PPDB, last name first.	All tables
EMPLOYEE NUM	9-character alphanumeric identifier beginning with "OR", assigned by PPDB to uniquely identify an employee without using a Social Security Number.	All tables
ER DEDN AMNT	The portion of a deduction paid by the employer. (employee share + employer share = total deduction)	DED
ER FICA TAX	Amount of FICA tax paid by employer.	NP
ER MEDR TAX	Amount of Medicare tax paid by employer.	NP
ER SHR DEDNS	Total of employer-paid deductions for the requested timeframe.	NP
ER WRK CMP TAX	Amount of the Workers' Comp tax paid by employer.	NP
ERB ASMNT	Amount of assessment paid to the Employee Relations Board for an employee by the employer.	NP

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ERB ASMT FLAG	Indicates whether or not the employees of an agency are subject to Employment Relations Board assessments.	JSL
EXPNS REIMBURS	Amounts associated with designated reimbursement pay codes. Examples are "ER", "MSN", or "TLA". Reimbursement pay types have an "R" in the "INC TYP" column on employee benefit code tables (PTB2).	NP
FED TAX EXMPTNS	Employee's federal income tax exemptions as claimed on IRS Form W-4. Two-digit number from 00 to 99. System default if no W-4 submitted is 00.	NP
FED TAX STATUS	Employee's filing status as reported on IRS Form W-4 for federal tax withholding. Choices are (S)ingle, (J)oint, or (N)one (for exempt). System default if no W-4 submitted is (S)ingle.	NP
FED TAX SUB INC	Amount of income subject to federal tax withholding.	NP
FICA SUB FLAG	Indicates whether or not a pay type is subject to FICA tax levy.	JSL
FICA SUB INC	Amount of income subject to FICA withholding.	NP
FICA SUB PAY FL	Indicates whether or not employee is subject to FICA withholding. Corresponds to the "FICA SUBJ" field on the P010 screen. Choices are (Y)es or (N)o.	NP
FICA TAX MAX	The maximum amount of FICA tax to be collected for the tax year requested, as determined annually by the Social Security Administration.	NP
FIX DIFF CODE1 FIX DIFF CODE2 FIX DIFF CODE3	Code associated with fixed monthly differential(s), assigned in PPDB, which make up the employee's adjusted base rate.	JSL
FLSA SUBJ FLAG	Indicates whether the employee is (E)xempt or (N)on-exempt from the Fair Labor Standards Act.	JSL, LV
GRANT NO	A 6-digit number used to track payroll costs charged to various grants. Grant numbers and phases are captured on individual employee time and gross pay adjustment screens preceded by "GNT". This field populates only if specifically overridden on an employee's record.	LC
GRANT PHASE	A 2-digit number to further track payroll costs charged to various phases of a grant. Grant numbers and phases are captured on individual employee time and gross pay adjustment screens preceded by "GNT". This field populates only if specifically overridden on an employee's record.	LC
GROSS PAY AMNT	Total monies paid to an employee before deductions.	NP

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HOLIDAY CODE (Irrelevant to most queries)	A code used by OSPA to forecast holidays for various employee groups.	JSL
HOURLY PAY RATE	Sometimes referred to as the equivalent hourly rate. The adjusted base divided by the annualized number of hours per month as indicated by the "STANDARD HRS PER DAY" field.	JSL, LV
INCOME AMNT	The gross dollar amount associated with a pay or reimbursement code.	JSL
INCOME TYPE INCOME TYPE CD	This code indicates how the income will be reported on the employee's W-2. (T)axable income (R)eimbursement of an expense (O)ther taxable income (N)ot an income such as assumed wages of volunteer workers, housing subject to FICA but not federal/state income tax, and memo-only pay types such as leave without pay. NOTE: The field without "CD" at the end means the pay code was used on the gross pay adjustment screen rather than a time entry screen.	JSL
INDEX	A 5-digit SFMA code to classify accounting transactions at the lowest level of an agency's organization structure. If an agency doesn't designate to this degree, the index code defaults to 00000.	LC
INS WAIV 1 INS WAIV 2 INS WAIV 3 INS WAIV 4 INS WAIV 5 INS WAIV 6 INS WAIV 7	Indicates which insurance coverage benefit, if any, is being waived (declined). Choices are: D – Dental insurance F – Flexible spending accounts H – Health insurance L – Life insurance S – State Police insurance T – Long term disability NOTE: "C" (for composite – health and dental) was used with BUBB health plans but is no longer valid as of 1999.	NP
JOB END DATE	The ending date of this assignment. All 9s in the stop date means no end date has been established; the job is ongoing.	JSL, LV

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JOB SHR PCNT (Irrelevant to most queries)	As of 1999, this feature is no longer used. Percent by which a job share employee shares insurance benefits, etc. with his/her job share partner.	DED
JOB START DATE	The beginning date of this job assignment.	JSL, LV
LABOR COST PCT1 LABOR COST PCT2 LABOR COST PCT3 LABOR COST PCT4	The percentage of this employee's costs to be assigned to the related cost center.	JSL
LABOR COST1 LABOR COST2 LABOR COST3 LABOR COST4	The Biennium-PCA-Index number used to define where the employee's payroll costs are to be charged. Maximum of four can be assigned on a personnel action.	JSL
LEAVE ABS END	The actual date of return to pay status after an official leave without pay absence.	JSL
LEAVE ABS START	The date on which the employee began official leave without pay status.	JSL
LEAVE ACCRL CDE	A code used to indicate the employee's rate of vacation accrual, controlled by benefit package.	JSL, LV
LOAD DATE	The date that this information was loaded to the warehouse. This field has no relation to the Pay Period Ending date.	All tables
LV ABS READ CD (Irrelevant to most queries)	The PPDB code defining the LWOP type.	JSL
LV ACTIVITY DATE	The pay period ending date for the last time the associated leave code had activity. Activity includes usage, accrual, or when the leave code is reset to zero.	LV
LV BALANCE DATE	Defines the "Beginning Balance" date for the pay period requested. Usually is one month prior to current date.	LV
LV CONTINUOUS DATE	Pay period ending date for the first time the leave was used after being reset to zero.	LV
LV COST AMT	Dollar value of leave taken within the requested pay period.	LV
LV HOURS	Number of hours associated with the transaction code requested. Use in conjunction with the "TRANSACTION CODE" field.	LV
LV HOURS ADVANCED	Number of leave hours given to an employee in advance of regular accrual. This typically happens when an employee leaves state service in the middle of a month. Also can be as a result of special employment negotiations which allow immediate use of leave rather than the normal waiting period.	LV

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LV HOURS LOST	Number of leave hours which an employee has lost due to accrual or usage limits.	LV
LV LIABILITY AMT	Dollar value of the positive end balance of leave hours.	LV
LV TYPE	The two-character leave code used to report summary leave data. For example, three-character leave codes (i.e. VA2, VAF, VA4) roll up into one two-character leave type (i.e. VA).	LV
MASS TRANS DIST (Irrelevant to most queries)	Identifies the transit district location established for the position as determined by PPDB.	JSL, LC, NP
MASS TRANS FLG (Irrelevant to most queries)	Indicates whether or not a pay type is subject to mass transit tax levy.	JSL, LC
MEDR SUB INC	Amount of income subject to Medicare tax.	NP
MEDR TAX MAX	The maximum amount of Medicare tax to be collected for the tax year requested, as determined annually by the Social Security Administration. NOTE: Historically there hasn't been a maximum issued for Medicare tax. This is a placeholder against future use. Current default value is \$19,999.99.	NP
NET PAY AMNT	Employee's gross wages minus all deductions. NOTE: Direct deposits are deductions and are included in the "minus all deductions" total. This means that employees with net pay deposits will show a zero in this field.	NP
NMBR ISS	This number reflects how many times the record has been calculated. Corresponds to the "REG SET" number on P190. This is normally 1 for Run 1, 2 for Run 2, etc., but does vary depending on paperwork timing.	DED, JSL, NP
NMBR SEQ (Irrelevant to most queries)	Makes segment sequence-key a unique number. This system-generated number is used to form a unique sequence-key.	JSL

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FIELD NAME	FIELD DEFINITION	TABLE
NON TAXBL CODE	Flag in the deduction table indicating whether the deduction is to be taken before or after payroll taxes are calculated. N – non-taxable, reduces taxable income T – taxable, will not reduce taxable income X – reduces taxable income and FICA-subject salary F – flexible taxable income - if the amount is positive, functions the same as “N”; if the amount is negative, functions the same as “T”. NOTE: This code is not currently used.	DED
NON TAXBL INC	Income not subject to state or federal income taxes.	NP
NUMBER OF HOURS	The number of hours associated with each agency object code. Some codes such as employee expenses (health premiums, taxes, etc.) won’t have hours identified.	LC
NUMBER OF UNITS	The number of units (hour, piece, meeting, week, day, etc.) for which the associated pay code is calculated.	JSL
OPE CLASS CODE (Irrelevant to most queries)	Code used to group similar types of deductions for financial reporting purposes. Voluntary payroll deductions may be from any of several general OPE (Other Payroll Expense) classes. This field is used to further identify the particular deduction type. Classifications are: C – composite benefit D – dental insurance F – flexible benefits H – health insurance L – life insurance N – not an OPE benefit S – state police insurance T – long-term disability insurance	DED
OTHR TAXBL INC	The taxable value of non-cash fringe benefits received by an employee.	NP
OVERTIME ELIGBL	Indicates eligibility for overtime pay with (Y)es or (N)o.	JSL, LV
PAY CODE	The way in which an employee's earnings are to be calculated - (S)alaried, (P)artial salary, (H)ourly, (U)ndefined.	JSL, LV
PAY DIST CODE	Also called the “check distribution code”. An optional field for agencies to define the work group to which an employee is assigned. Corresponds to the “PAY DISTR” field in PPDB.	DED, JSL, LV, NP

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PAY LEAVE IND	Indicates if a pay code is also a leave code. A - paid accruable leave N - not a leave type P - paid but not accruable U - unpaid; does not count as time worked W - unpaid; does count as time worked	JSL
PAY OPTION CODE (Irrelevant to most queries)	Indicates the type of pay option on the compensation plan. "A" is the normal range; all other codes are restricted to specific classifications as set by PPDB.	JSL, LV
PAY PERIOD END	The pay period ending date is the last calendar day of any given month. Corresponds to the P190 "PAY PER END DATE" field.	All tables
PAY RATE	The pay rate entered through PPDB, which may be higher or lower than the base rate. Differences here are usually due to other-than-100% FTE percentages paid on a partial salary basis. This pay rate is dependent on the pay basis code.	JSL, LV
PAY RATE UNIT	Default pay rate assigned to the requested pay code. Can be overridden using the gross pay adjustment screen.	JSL
PAY STEP	The employee's pay range step.	JSL
PAY TYPE CODE	The pay code used for employee payments. Examples are RG, VA, CTA, etc.	JSL, LV
PAY TYPE DESCR	Description associated with a pay type code. Examples are regular, vacation, comp tm accr, etc.	JSL
PERS CLASS Code	The PERS job class code. This is what PPDB has on the P030 screen.	LC, NP
PCA	The 5-digit SFMA Program Cost Account code identifies detailed program structure designated by the agency and is used to track revenue, expenditures, and transfers against the agency's Legislatively approved budget.	LC
PCNT AMNT CODE1 PCNT AMNT CODE2 PCNT AMNT CODE3	Indicates whether the fixed monthly differential being received is a (P)ercentage or (A)ctual amount.	JSL
PERCNT POSITION	The FTE percentage for this employee. Refers to the percent of a position's regularly scheduled work hours that will be worked by a particular employee.	JSL, LV
PERS CLASS CODE	The PERS job class code as assigned by the PPDB. This code designates the benefit structure to which an employee belongs.	JSL, NP

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FIELD NAME	FIELD DEFINITION	TABLE
POSITION NUM (Irrelevant to most queries)	The identifying number assigned to the position by the agency. Duplicates possible across agencies.	JSL, LV
PRM WG NIC SAIF	Wages listed under the "SAIF SUB INC" field which are not subject to SAIF calculation. Prior to PPE 8/31/04, this field did not get reported to SAIF. All SAIF wages were calculated outside of benefit table direction.	NP
PROJECT NO	A 6-digit number used to track payroll costs charged to various projects. Project numbers and phases are captured on individual employee time and gross pay adjustment screens preceded by "PJT". This field populates only if specifically overridden on an employee's record.	LC
PROJECT PHASE	A 2-digit number to further track payroll costs charged to various phases of a project. Project numbers and phases are captured on individual employee time and gross pay adjustment screens preceded by "PJT". This field populates only if specifically overridden on an employee's record.	LC
PT FT CODE	Employment status code - (F)ull time, (P)art time, (J)obshare, (T)emporary.	JSL
RANGE OPTN CODE (Irrelevant to most queries)	Indicates the type of salary range on the compensation plan. "A" is the normal range; all other codes are restricted to specific classifications as set by PPDB.	JSL, LV
REC TYPE	Indicates whether the pay type was reported on the (G)ross pay adjustment or (T)imesheet screens.	JSL
RECOG SVC DATE	The date the employee started state service unbroken by chargeable leave without pay.	JSL, LV
REG WG NIC SAIF	Amount of regular wages which are not included in SAIF premiums (such as vacation leave, sick leave, etc.).	NP
REGULAR PAY IND	Indicates whether or not a pay type is to be included in computing the regular pay (RG, VA, SL, etc.). Used in labor pricing and leave accrual calculation.	JSL
REPRESENT CODE	Code used to define an employees representation group as assigned by PPDB.	JSL, LV
REPT DIST CODE	A code established by the agency for the identification of divisions/units for the purpose of personnel report distribution and subtotals. Corresponds to the "RDC" field in PPDB.	DED, JSL, LV, NP

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RETIRE EE SHR1 RETIRE EE SHR2 RETIRE EE SHR3 (Irrelevant to most queries)	Amount of funds paid by the employee into the employee's retirement system. This is typically 6% of the "RETIRE SUB INC" field. <i>NOTE 1: Fields 2 and 3 will be populated only if more than one retirement system has had activity for this employee. (See the "CO SYS RETIRE" 2 and 3 fields for retirement system possibilities.)</i> <i>NOTE 2: Only one agency (62800) uses this method. All other employees use the "RETIRE ST PD" option.</i>	NP
RETIRE ER SHR1 RETIRE ER SHR2 RETIRE ER SHR3	Amount of funds "matched" by the state and paid into the employee's retirement system. This amount varies based on the employee's retirement system, and is calculated off of the "RETIRE SUB INC" field. NOTE: Fields 2 and 3 will be populated only if more than one retirement system has had activity for this employee. (See the "CO SYS RETIRE" 2 and 3 fields for retirement system possibilities.)	NP
RETIRE ST PD1 RETIRE ST PD2 RETIRE ST PD3	Amount of funds "picked up" by the state and paid into the employee's retirement system. This is typically 6% of the "RETIRE SUB INC" field. NOTE: Fields 2 and 3 will be populated only if more than one retirement system has had activity for this employee. (See the "CO SYS RETIRE" 2 and 3 fields for retirement system possibilities.)	NP
RETIRE SUB INC1 RETIRE SUB INC2 RETIRE SUB INC3	Amount of income subject to retirement. NOTE: Fields 2 and 3 will be populated only if more than one retirement system has had activity for this employee. (See the "CO SYS RETIRE" 2 and 3 fields for retirement system possibilities.)	NP
RETIRE SUBJ FLG	Indicates whether or not a pay type is included in the calculation for wages subject to retirement.	JSL

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RETIRE SYS CD1 RETIRE SYS CD2 RETIRE SYS CD3	Corresponds to the "RTMT SYST" field on the P010 screen. Indicates to which retirement system employee belongs. Possible codes are: F – OPSRP plan, police & fire member G – OPSRP plan, general member L – Legislature member N – Not a member P – Judges plan member S – PERS plan, general member T – PERS plan, police & fire member	NP
SAIF EXEMP WAGE	Wages show in this field if an employee's P010 screen is coded as not subject to SAIF.	NP
SAIF PCNT	Multiplier for SAIF-subject salary to determine applicable reportable income.	JSL
SAIF SUB INC	Amount of income subject to SAIF premiums.	NP
SAIF TAX EXMPT	This field is no longer used.	NP
SEP REASON CODE	The PPDB reason code for the employee's separation.	JSL
SEPARATION CODE	This code indicates the number of times an employee has separated from this position.	JSL, LV
SEPARATION DATE	Date the employee separated from a particular concurrent job.	JSL
SEQ KEY (Irrelevant to most queries)	Currently unused. OSPA register variable sequence field two contains variable information that is used for sequence and control of the register records.	JSL
SFMS AGENCY	The 3-digit agency code being charged for the associated payroll fiscal transactions.	LC
SFMS APPN YEAR	The 4-digit biennium year associated with a transaction.	LC
STAT TAX EXEMPT	Employee's state income tax exemptions as claimed on IRS Form W-4. Two-digit number from 00 to 99. System default if no W-4 submitted is 00.	NP
STATE TX STATUS	Employee's filing status as reported on IRS Form W-4 for state tax withholding. Choices are (S)ingle, (J)oint, or (N)one (for exempt). System default if no W-4 submitted is (S)ingle.	NP
STD HRS PER DAY (Irrelevant to most queries)	Hours per day which define the employee work week. This code tells OSPA how many hours to use for the "HOURLY PAY RATE" field.	JSL
SUM TOT INC	This amount is the total of the "GROSS PAY AMNT" field, plus all non-cash taxable fringe benefits (DPT, MS, etc.)	NP
TAX YEAR	The calendar year for which taxes were paid.	DED, JSL, NP

Guide to Table Abbreviations			
Abbreviation	Table Identified	Abbreviation	Table Identified
DED	OSPS_DED	LV	OSPS_LV_ACCRUAL
JSL	OSPS_JS_LAB_ADJ	NP	OSPS_NET_PAY
LC	OSPS_LABOR_COST	WS	OSPS_WORK_SCHED

If you want this ...		Look here
FIELD NAME	FIELD DEFINITION	TABLE
TAXABLE INC FLG	Indicates whether or not a pay type is subject to federal and state income taxes. Some hard-coding may exist to exempt particular pay codes from one or the other entities; not indicated in any field.	JSL
TEXT REG SEQ	<p>Defines where in the employee record the pay type resides.</p> <p>For pay codes recorded on a time screen, this code contains the date, page number, and line item. Example: 20XX030201001 is March 2, 20XX, first page, first line item. NOTE: For employees not on Online Daily Time, the date will always be the last day of the month or job segment, whichever comes first.</p> <p>For pay codes recorded on the gross pay adjustment screen, this field contains a four-digit tracking number followed by the associated income type code (refer to "INCOME TYPE" above for a list of income type codes).</p>	JSL
TIME PER END DT	Time period ending date for the associated pay code. This can be either the daily record or the monthly record date (may contain a mid-month date if the record is split). Gross pay adjustments always have the end of the month in this field.	JSL
TRANS AMT	The dollars being charged to each associated agency cost structure.	LC
TRANS SUB INC	Amount of income subject to mass transit.	NP

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If you want this ...		Look here
FIELD NAME	FIELD DEFINITION	TABLE
TRANSACTION CODE (CRUCIAL to most queries)	Code to designate what type of transaction is being reported for the leave detail requested. 10 – Beginning Balance 20 – Adjustment (manual or OSPA adjustments) 30 – Transfer in from Clearing Account 32 – No longer used 35 – Transfer in from one Concurrent Job to Another 40 – Entered Accrual 50 – Leave Taken 55 – Leave Paid 60 – Automatic Accrual 70 – Transfer out to Clearing Account 72 – No longer used 75 – Transfer out from one Concurrent Job to Another 80 – Lost Leave 85 – Dropped Leave 90 – Ending Balance	LV
UNEMP SUB CD	Corresponds to the “UNEM SUBJ” field on the P010 screen, and indicates whether or not employee is subject to unemployment tax. Choices are (Y)es or (N)o. NOTE: The value “S” was used when records were first populated, but is no longer valid. Existing records with no change since initial population will still display an “S”.	NP
UNEMP SUB FLG	Indicates whether or not a pay type is subject to unemployment insurance.	JSL
VENDOR AMNT	The portion of a deduction that goes to the vendor.	DED
VOL ASSUM WAGE	This field is used by agencies to record assumed wages worked by volunteers, captured by agencies on the P050 screen using code “AW”. This field is also used by Legislature to capture the 6% Legislative PERS option.	NP
WC TAX SUB FLG	Corresponds to the “SAIF SUBJ” field on the P010 screen, and indicates whether or not employee is subject to Workers’ Compensation tax. Choices are (Y)es or (N)o.	NP

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If you want this ...		Look here
FIELD NAME	FIELD DEFINITION	TABLE
WEEKS WORKED (Irrelevant to most queries)	Number of weeks worked this pay period.	NP
WG FOR PRM B	For percent-based deductions, this field identifies the wage used in the calculation.	DED
WORK CHARGE CD	If there is an associated PCHG entry, or the field isn't used, this field will be blank. If there is any data in this field, it is informational only. The labor costing was not allocated anywhere other than defaults (unless also allocated using the "COST ORIDE CD" field). It is likely a PCHG entry needs to be generated to set up proper SFMA coding for overrides.	JSL
WORK FREQUENCY	Employee work frequency code. F Full Time P Part Time I Intermittent J Joint	LV
WORK SCHED CODE	This is the 3-character code used by OSPA to reference work schedule tables which specify hours projected to work each day. See the Work Schedule Code Database or code lists for a complete listing of current work schedule codes.	WS
WORK SCHED END DATE	The date this work schedule ended. See the dedicated work schedule table document for an explanation how to query for specific dates. NOTE: To query for codes without an end date, limit your query to 12/31/9999.	WS
WORK SCHED START DATE	The date this work schedule began. See the dedicated work schedule table document for an explanation how to query for specific dates.	WS
YEAR PCA INDEX	This number is a composite of the "APPN YEAR", "PCA CODE" and "INDEX CODE" fields. Contains all the same numbers, just in one field instead of three. This number and its components can be overridden on employee time and gross pay adjustment screens.	LC

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