

RECAP

SFMS User Group



Meeting Date: November 15, 2011

Time: 9:00-10:15

Location: Employment Auditorium

Attendees: Agency Fiscal Staff

ITEM	OTHER
SFMS 2012 Processing Calendar	<p>Presenter: Trudy Vidal See handout for information</p> <p>Additional Items: January 2013, month end close for December will be on a Wednesday. An agency asked when the Datamart will be loaded. SFMS will make arrangements to have the Datamart loaded on Thursday morning. See the calendar shared by Kelsey Ludford from DPSST in the SFMS User Group Handouts on the SFMS Website. His agency has incorporated the OSPA and SFMA dates on one page. He thought other agencies may find this helpful. Thank you for sharing.</p>
Clearing AY2011 Document Supported GL Accounts	<p>Presenter: Imee Anderson See handout for information</p> <p>Additional Item: An agency suggested including language regarding general fund reduction of expenditure A/R's changing to deposit liability in the next AY. This language has been added to the handout.</p>
Closing AY2011 appropriations 12/30/11	<p>Presenter: Dianne Lay See handout for information</p>
Clearing AY2011 Encumbrances	<p>Presenter: Jerry Ovard See handout for information</p>
Electronic Reports on SFMA	<p>Presenter: Jerry Ovard See handout for information</p> <p>Additional Item: An agency asked if the use of electronic reports is mandatory. The answer is "No". Since agencies pay for the printing of their SFMA reports, each agency can decide to use electronic SFMA reports and discontinue the printing of SFMA reports.</p>
Vendor Number Algorithm Q&A	<p>Presenter: Trudy Vidal No handout for this topic</p> <p>Additional Item: An agency asked when the new algorithm number will be on the history for vendors. SFMA plans to convert all of the financial tables to the algorithm number in the fall of 2012 after all of the archives in SFMA.</p>
Introductions	<p>New SFMS Systems Management staff were introduced:</p> <ul style="list-style-type: none"> • Ru Chen is the interface accountant • Judy Wilder is the SPOTS and general fund reconciliation accountant

Next meeting:
February 7, 2012, 9:00-10:30
Veteran's Auditorium