



State Controller's Division

Statewide Accounts Receivable Management

Semi-Annual Update

Period Ending December 31, 2009

Statewide Skip Tracing Contract

The statewide Skip Tracing contract became final as of August 2009. DAS hosted a training session and vendor fair to introduce the new vendor to the state agencies. This price agreement is available to state agencies and local governments. For more information, please visit:

<http://www.oregon.gov/DAS/SCD/ASP/skiptrace.shtml>

LFO Reporting

LFO training was held on August 27th. The reporting website was open during the month of September. The Statewide Accounts Receivable Management (SWARM) coordinator facilitated weekly reminders to agencies about the October reporting deadline. 2009 was the second year in a row that ALL agencies required to report complied with the statute. Thank you to all agencies for their efforts in the reporting process! For more information about LFO reporting, please visit:

<http://www.oregon.gov/DAS/SCD/ASP/lfo.shtml>.

Training

Several legislative changes during the 2009 session resulted in modifications to the garnishment statutes. In order to provide agencies with updated information about garnishment processing, SWARM coordinated a training session in December 2009. Jennifer Chapman from the DOJ Civil Recovery Division provided the training. For a copy of this presentation or other past A/R trainings, please visit:

<http://www.oregon.gov/DAS/SCD/ASP/training.shtml>.

PCF Legal Activities

SWARM worked in partnership with the Construction Contractor's Board (CCB) and Professional Credit Service (PCS) to obtain SAAG designation through DOJ to allow PCS to record civil penalties issued by CCB and pursue garnishment of delinquent accounts. For more information about the current collection contract, please visit: <http://www.oregon.gov/DAS/SCD/ASP/pcf.shtml>.

Collection Contract Committee

The Collection Contract Committee started work in December to identify potential modifications to the statewide collection contract. A project plan was developed along with a committee timeline for solicitation of 2011 contract. This solicitation will incorporate feedback and input from current vendors, ORCPP (local governments) and potential vendors. Through effective collaboration between all stakeholders, the new contract can provide many new and exciting opportunities and improvement in the collection of delinquent government debts.

2010 Key Projects

Here's a brief summary of the key projects SWARM will be working on in the coming months.

- **Collection Contract RFP** – We continue to lead the Collection Contract Committee in the development of contract requirements and evaluation criteria according to the solicitation requirements established by the State Procurement Office and public contracting laws.
- **A/R Strategic Plan** – Update and release the 2010 A/R Strategic Plan which provides analysis of the FY 2009 LFO Report.
- **Civil Penalty Training** - Research and prepare a statewide training opportunity regarding the collection of civil penalties and the legal options available under the statewide collection contract.
- **Fiscal Year End preparation** - SWARM will be providing email notifications and reminders to agencies with links to statewide A/R policies and recommendations regarding preparation for fiscal year end.

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