

Policy Transmittal
Office of Developmental Disabilities Services



Authorized signature

Number:
Issue date:

Topic: Developmental Disabilities

Due date:

Transmitting (check the box that best applies):

- New policy
 Policy change
 Policy clarification
 Executive letter
 Administrative Rule
 Manual update
 Other:

Applies to (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children’s Intensive In Home Services |
| <input checked="" type="checkbox"/> County DD program managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> Support Service Brokerage Directors | <input checked="" type="checkbox"/> Other (<i>please specify</i>): Licensing; Providers and provider organizations |
| <input type="checkbox"/> ODDS Children’s Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Policy/rule title:	ODDS Host Homes- Environmental Standards- Windows and Exit Doors for Bedrooms Occupied by Child Receiving Services		
Policy/rule number(s):		Release number:	
Effective date:	4/1/2021	Expiration date:	
References:	OAR 411-348; OAR 411-346		
Web address:			

Discussion/interpretation: As ODDS has begun licensing Host Home settings, it has been determined that specific Oregon Administrative Rule (OAR) requirements related to window dimensions in the Host Home [411-348](#) rule may present a barrier for the licensing of Host Homes.

Considering necessary safety standards, ODDS is adopting a licensing practice of applying the rule standard for Child Foster Homes in [OAR 411-346-0200\(5\)\(g\)](#) for

window dimensions and exits in bedrooms occupied by a child receiving services in ODDS Host Home settings in place of existing rule language contained in [OAR 411-348-0150\(6\)\(a\)](#) .

Implementation/transition instructions:

When licensing or monitoring services and safety in a Host Home setting, the following standards shall apply to windows and exits in bedrooms occupied by a child receiving services in a Host Home setting:

- Every bedroom used by a child receiving services in the Host Home must have at least one operable window, of a size that allows safe rescue, with safe and direct exit to the ground, or a door for secondary means of escape or rescue

The above licensing standard will be applied and replaces the window dimension requirements contained in [OAR 411-348-0150\(6\)\(a\)](#). A variance is not required for a Host Home setting when the rule standard [OAR 411-348-0150\(6\)\(a\)](#) is not met so long as the standard contained above in this policy transmittal requiring an operable window allowing for safe rescue and direct exit or a door for secondary means of escape or rescue is met.

When a child is placed in a Host Home setting, the Services Coordinator must work with the child’s ISP team to evaluate that the window or door egress route for the child’s bedroom is sufficient and appropriate to the child’s needs and ambulation abilities in the event of an emergency. If the window or door is exit is not adequate for a timely and safe escape, the environment must be modified to meet the standard or the child may not reside in the bedroom.

ODDS intends to make future rule updates to the Host Home rule and will be amending the window standards at this future time to reflect requirements consistent with this policy transmittal.

If you have any questions about this policy, contact:

Contact(s): Rose Herrera
Phone: 503-508-5144
Email: Rose.K.Herrera@dhsosha.state.or.us