

Service Element DD 49 Standards and Procedures

Effective Date: January 1, 2018
Service Name: Comprehensive In-Home Support Services for Adults
Service ID Code: DD 49

1. Overview.

Comprehensive In-Home Support Services for Adults (DD 49) includes assistance to Individuals aged 18 and over to continue to live in their own homes or in their family homes. DD 49 Services include Services identified in OAR Chapter 411, Division 450 Community Living Supports, OAR Chapter 411, Division 435, Ancillary Services, and OAR Chapter 411, Division 345, Employment Services for Individuals with Intellectual or Developmental Disabilities.

2. Standards and Procedures.

a. Service Authorization

DD49 Services must be prior authorized by the County in which the Individual is enrolled and receiving Case Management Services in accordance with Oregon Administrative Rules. This authorization must be provided and documented according to Oregon Administrative Rules, DHS policy and procedure. County shall enter all DD 49 Service plans in the Plan of Care system in eXPRS prior to start of Services.

b. Billing and Payment Procedure(s)

- (1) County shall draft a Plan of Care Service authorization within eXPRS upon completion of the Individual's ISP.
- (2) County shall add a POC Service Plan line for each Service authorized by the County and agreed to by the Individual consistent with the most recent published expenditure guidelines.
- (3) Once the Individual or their delegate has chosen the Service Provider, the County shall add the Service Prior Authorization (SPA) lines in the Individual's POC.

3. CFDA Number(s).

In accordance with the State Controller's Oregon Accounting Manual, policy 30.40.00.102, and DHS procedure "Contractual Governance", DHS' determination is that County is a contractor.

Catalog of Federal Domestic Assistance (CFDA) #(s) of federal funds to be paid through the Agreement: 93-778.