

**Oregon Health Licensing Agency (OHLA)  
Board of Cosmetology  
Minutes of August 13, 2008**

**MEMBERS PRESENT**

Mike Snook, Chairperson  
Linda Bergmann, Practitioner – telephone conference  
Deely Klarr, Practitioner – telephone conference  
Judith Petersen, Practitioner – telephone conference  
Patricia Hall, Practitioner – telephone conference  
Herb Hirst, Public Member – telephone conference

**STAFF PRESENT**

Tricia Allbritton, PSPD Manager  
Kraig Bohot, Communications Coordinator  
Lisa Murphy, Board & Qualification Specialist

**MEMBER ABSENT**

Debora Masten, Practitioner

**GUESTS**

Tammy Kennedy  
Heidi Zuniga  
Cindy Lory  
Diana Menna  
Aimee Claiborne

**CALL TO ORDER**

Chairperson Mike Snook, called the telephone conference call meeting of the Board of Cosmetology to order at 9:08 a.m. on August 13, 2008, at the Oregon Health Licensing Agency, Rhoades Conference Room, 700 Summer Street NE, Salem, Oregon, under a roll call vote. All members were present except Debora Masten.

**BUSINESS**

Ms. Allbritton stated the purpose of the meeting is to permanently adopt the administrative rules. She reported Notice of Proposed Rulemaking Hearing was filed with the Secretary of States Office on June 13th 2008 and posted in the Oregon Bulletin on July 1, 2008. She said OHLA stakeholders were provided opportunity to comment on the fee changes during the administrative rules hearing held on July 23, 2008, noting that the independent hearing officer's report was available for review.

Ms. Allbritton outlined all the fee changes including a uniform two year license renewal, reduced fees for authorization to practice, an increase in fees for exams and other services, and the aligning of the continuing education requirements with the two year license renewal. She stated that the first phase of implementing the permanent rule adoption was deferred from September 1, 2008 to October 1, 2008 to allow for technical change-over.

Ms. Peterson asked about the facility late fees. Ms. Allbritton replied that the late fee for facilities will be \$25 for the first month and \$10 for each month after that. She stated that there are five ways to renew, as noted on the issue statement, and that the license holder is responsible for renewing the license before the expiration date.

Ms. Kennedy from Coffee Creek Correctional Facility asked if the renewal fee of \$38 was going into effect on October 1, 2008. Ms. Allbritton replied that all practitioner fees will be phased in July 1, 2009 as well as the increase in application fees and exam fees. She stated that the cost allocation methodology showed the need for these increases to cover the cost of services provided. The phase-in was set up to help students and license holders prepare for these costs and not place an undo hardship on them.

Ms. Bergmann made a motion and Mr. Hirst second the adoption of the permanent rules. The motion passed with Mr. Snook, Ms. Bergmann, Ms. Klarr, Ms. Petersen, Ms. Hall and Mr. Hirst voting aye.

Meeting was adjourned at 9:16am

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*I attest that the Board of Cosmetology minutes of August 13, 2008, is a true and accurate reflection of the matters discussed and the views of the participants.*

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Lisa A. Murphy, Board and Qualifications Specialist

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Date

Board of Cosmetology  
Minutes for May 12, 2008

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