



**Oregon Health Licensing Agency
BOARD OF COSMETOLOGY
TELEPHONIC MEETING**



2:00 pm Monday, June 7, 2010
700 Summer Street NE, Suite 320
Salem, Oregon

Minutes

MEMBERS PRESENT:

Debora Masten, Chair
Mike Snook

MEMBERS BY TELEPHONE:

Sharon Wisner
Linda Bergmann
Patricia Hall

MEMBERS ABSENT:

Shelley Couch
Herb Hirst

STAFF PRESENT:

Sylvie McMillan, Business Services & Licensing
Manager
Janet Bartel, Investigator
Sinnamon Harris, Board Specialist

Call to Order

Debora Masten, Chair, called to order the meeting of the Board of Cosmetology at 2:00 pm June 7, 2010, in the Rhoades Conference Room of Oregon Health Licensing Agency. The meeting was held by telephone. A roll call of present board members was taken. The purpose of the meeting was to approve the proposed permanent administrative rules to stabilize revenue streams that will become effective October 1, 2010.

The Board of Cosmetology Legislation and Rules Committee met earlier in the day to fine tune the proposed fee changes including reviewing the late fee. During the meeting it was determined business authorizations would be moved back to a **one-year renewal cycle** to stabilize the amount of revenues collected for each month. Business authorization fees have not been increased in over 10 years while the agency's budget has increased by 91% between the 1999-01 and 2009-11 biennia. This is the reason why business authorization fees were reviewed for possible increases to help stabilize the board's revenue streams.

Sylvie McMillan, Business Services & Licensing Manager, read the issue statement detailing the changes to the fee structure. Fee changes would be proposed to be implemented in two phases. The first phase would occur in **October 2010** and would include the following changes to fees:

- Increases to all types of business authorizations
 1. Original independent contractor registration - \$100
 2. Facility license renewals - \$110
 3. Certificate of identification renewals - \$100
- Reciprocity applications - \$100
- Original certificates issued by reciprocity - \$45
- Practitioner certificate renewals - \$40
- Information packets - \$10
- And a *decrease* to the delinquency fee from \$50 to \$30 per year

The second phase would occur in **July 2011** and would include **decreases** to:

- Practitioner applications – from \$25 to \$20
- Examinations – from \$50 to \$35
- Original practitioner certificates – from \$40 to \$25

Decreases to practitioner applications, examinations and original certificates will lower a student's total cost of getting certified in three fields of practice from \$395 to \$275.

MOTION:

A motion was made by Linda Bergmann with a second by Sharon Wisner to adopt permanent administrative rules as proposed to be effective October 1, 2010. The motion passed unanimously.

The meeting adjourned at approximately 2:08 pm.
Prepared by: Sinnamon Harris, Board Specialist