



Oregon Health Licensing Agency
BOARD OF COSMETOLOGY
TELEPHONIC MEETING



9:00 am Monday, December 7, 2009
700 Summer Street NE, Suite 320
Salem, Oregon

Minutes

MEMBERS PRESENT:

Mike Snook, Chair

MEMBERS BY TELEPHONE:

Sharon Wisner
Patricia Hall
Herb Hirst
Linda Bergmann

MEMBERS ABSENT:

Debora Masten

STAFF PRESENT:

Randy Everitt, Director
Sinnamon Harris, Board Specialist
Samantha Patnode, Policy Analyst
Debra Daniels, Administrative Specialist
Tim Molloy, Regulatory Operations Manager
Larry Peck, Licensing Manager

Call to Order

Mike Snook, Chair, called to order the meeting of the Board of Cosmetology at 9:09 am on Monday December 7, 2009, in the Director's Office of the Oregon Health Licensing Agency (OHLA). The meeting was held by telephone. A roll call of present board committee members was taken. Debora Masten had been on the phone conference line but was called away for an appointment before the meeting started.

The purpose of the meeting was to adopt permanent administrative rules pertaining to the increase in fees.

Samantha Patnode, Policy Analyst, reviewed the issue statement which was e-mailed to the board members. The issue statement read: The Oregon Health Licensing Agency (OHLA) filed Temporary Administrative Rules with the Secretary of State to increase fees in an effort to avoid a revenue shortfall on July 1, 2009. The Temporary Rules will expire on December 25, 2009. Simultaneously the agency filed Notice of Proposed Rulemaking Hearing and Statement of Need and Fiscal Impact with the Secretary of State to increase fees permanently. The proposed rules were published on August 1, 2009, in the Oregon Bulletin. Public hearing was held on August 31, 2009, with Bert Krages, Hearings Officer. The public comment period closed at 5 pm on August 31, 2009.

During the November 2, 2009, board meeting the board approved changes to the proposed fees and re-filing of the proposed administrative rules to gather further public comment due to a proposed increase in business licensing fees.

The agency filed Notice of Proposed Rulemaking and Statement of Need and Fiscal Impact with the Secretary of State to increase fees permanently including business licenses. The proposed rule was published on November 1, 2009, in the Oregon Bulletin. Public comment was closed at 5 pm on November 28, 2009. The agency received three comments.

The board discussed changing the difference between the initial application fee for a facility of \$100 and the actual facility license and renewal fee of \$150. Patnode stated that she would make the titles clearer without changing the intent.

Patnode noted that the Safety and Infection Control (SIC) class fee of \$30 has been added since the proposed rule filing.

Patnode stated that if the board adopts the permanent administrative rules they will become effective on December 15, 2009.

Motion:

Herb Hirst made a motion and Linda Bergmann seconded to accept the proposed fee changes and clarify the headers. A roll call was taken for the vote: Mike Snook, Herb Hirst, Linda Bergmann, Shelley Couch, Patricia Hall and Sharon Wisner voted aye. The motion passed.

Prepared by Sinnamon Harris, Board Specialist