

**Oregon Health Licensing Agency  
Board of Denture Technology  
Minutes of February 25, 2008**

**MEMBERS PRESENT**

Todd Young, Chairperson  
Tad Burzynski, Vice-Chairperson  
Joe Coss, Public Member  
Joe Hammar, Denturist

**MEMBERS ABSENT**

Genie Uebelacker, Public Member

**STAFF PRESENT**

Susan Wilson, Director  
Mike Simpson, Program Analyst

**CALL TO ORDER**

Todd Young, Chair, called the meeting of the Board of Denture Technology to order at 9:22 a.m. on Monday, February 25, 2008, at the Rhoades Conference Room, 700 Summer Street NE, Salem, Oregon.

**APPROVAL OF AGENDA**

**MOTION**

After reviewing the agenda Mr. Coss made a motion to approve the agenda with the changes. Mr. Hammar seconded the motion. The motion passed with Mr. Young, Mr. Burzynski, Mr. Coss and Mr. Hammer voting aye.

**APPROVAL OF MINUTES**

**MOTION**

Mr. Hammar made a motion to approve the September, 2007 meeting minutes once the changes to Mr. Burzynski's name were made and the correction of Denture Incorporated on page 6 & 7. Mr. Burzynski seconded the motion. The motion passed with Mr. Young, Mr. Burzynski, Mr. Coss and Mr. Hammer voting aye.

**DIRECTOR'S REPORT**

Director Wilson provided an overview of reorganization and review that will position the agency to maximize existing benefits of economies of scale and to make adjustments smoothly and effectively. The agency will carry forward, to the 2009 Legislature, proposed refinements and promote the value of streamlining and standardizing services and fees. Director Wilson briefly explained the April 18, 2008 OHLA All Board Meeting will be to discuss the package OHLA will bring before Legislature. Director Wilson advised members to keep in mind that we want total support from the Legislation. The board expressed continued support of agency streamlining and fee reduction efforts for the 2009 Legislative Session.

**REVENUES AND EXPENDITURES**

Richard McNew, ASD Manager, told members that they will receive monthly updates of the budget expenditures and revenues through email or mail. Mr. McNew reviewed the Board of Denture Technology actuals and answered questions about this new reporting process. Mr. McNew introduced Mike Simpson. The Board requested Mr. Simpson do an age graph for all licensed denture technologists in Oregon. Chair Young asked Mr. Simpson to email him the reports for an upcoming meeting.

### **ONLINE RENEWAL**

Director Wilson reported that their online renewal rate was at approximately 30 percent. She stated, a very important key element has been people can renew and go to work as quickly as possible. To help facilitate this and better serve clients, additional changes include:

- Opening the Licensing Customer Service during the lunch period,
- Expanding the testing to include Mondays,
- Receiving advanced reservation of testing stations available to provide better service to out-of town clients and
- Providing a conference room for client conversations on an as-needed basis.

### **ENFORCEMENT**

The Oregon Health Licensing Agency's **Regulatory Operations Division** conducts statewide, onsite inspections for licensed facilities and responds to and investigates complaints. Onsite facility inspections include surveillance and monitoring businesses, independent contractors and practitioners. Special Investigations are based on the result of citizen complaints or cases involving critical issues – both civil and criminal, such as bacterial/viral infection outbreaks, unlicensed or illegal practice, prohibited acts, fraud or trade practice violations, incompetence or violations of practice standards and other critical issues involving the health and safety of consumers. The **Regulatory Operations Division** is responsible for taking disciplinary action against licensees who are found in violation / non-compliance of state law.

#### **January 1 through July 31, 2007:**

- Total Number of Licenses – 99
- Total Number of Complaints – 2
- Overall Percent of OHLA Complaints – 2%

### **LICENSING**

Mike Simpson, Program Analyst, reported on statistics for July 2007 through January 2008.

#### **January 1, 2007 to January 31, 2008**

- Original licenses issued - 1
- License renewed – 51
- Late renewals – 7
- Total – 57

### **EXAMINATIONS**

Mr. Simpson provided an overview of the examination results for January 1, 2007 to date:

- Written Examination - Number Conducted – 4  
Percent Passing – 0%
- Practical Examination-Number Conducted – 11  
Percent Passing – 55%

**EXECUTIVE SESSION**

Todd Young, Chair, called for the Board to enter into Executive Session at 10:55 p.m., under ORS 192.660(2)(f) for the purpose of considering information or records exempt from public inspection. He stated that the Board would be reviewing complaint files. It was stated that members of the news media and designated staff would be allowed to attend the session. All other members of the audience were asked to leave the room. No recommendations will be made during Executive Session.

Executive Session concluded at 12:00 p.m. and Todd Young, Chairperson, reconvened regular session at 12:00 p.m. No action was taken on complaints received from Regulatory Operations Division.

**MOTION**

Mr. Coss made a motion and Mr. Young seconded regarding the Board's review of file number 07-4993, recommending the following actions:

1. Assign the Board's Examination Committee to analyze the written examination;
2. Review the timelines for the examination and the more complex test domains.

The motion passed with Mr. Young, Mr. Coss, Mr. Burzynski, and Mr. Hammar voting aye.

**PUBLIC COMMENT**

No Public Comment.

**BOARD INTEREST FILE**

The file was made available for the Board's review.

The meeting adjourned at 1:51 p.m.

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*I attest that the Board of Denture Technology Licensing meeting minutes of February 25, 2008, are a true and accurate reflection of the matters discussed and the views of the participants.*

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Lisa Murphy, Board and Qualification Specialist