



**Oregon Health Licensing Agency  
Environmental Health Registration Board  
Education/Examination Committee Meeting**

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Date: December 7, 2010

Members Present: Mike Kucinski  
David Bussen  
Jeff Freund

Members Absent: None

Staff Present: Cerynthia Murphy, Qualification Analyst  
Sinnamon Harris, Board Specialist  
Debby Daniels, Qualification Specialist

Guests Present: None

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Mike Kucinski called the Environmental Health Registration Board Education/Examination Committee meeting to order at 10:15 am, December 7, 2010 at the Oregon Health Licensing Agency (OHLA), Rhoades Conference Room, 700 Summer Street NE, Salem, Oregon. The purpose of the meeting was to continue to review and discuss the Waste Water examination. Bussen joined the committee already in executive session at 10:44 am.

Cerynthia Murphy, Qualification Analyst, presented the committee meeting agenda which included the examination blueprint and resources.

Murphy led the committee in reviewing the primary and secondary references used to source the Waste Water examination. Murphy pointed out the references that were no longer available or viable sources for the examination and recommended the removal of the sources. Murphy also recommended to the committee to have primary references only and remove the secondary reference category. The committee concurred. Murphy stated she would update the reference list and present it at the committee meeting scheduled for January 11, 2011.

The committee discussed reviewing the board approved science course list used to determine if an applicant has obtained the appropriate amount of credits. The committee would like to further refine the list to include specific credit requirements within each course category. The committee asked to bring the discussion to the next full board meeting on February 4, 2011. Murphy offered to provide the committee and the board with the current list of science courses.

The committee meeting moved into executive session in order to continue review of the Waste Water examination. Michael Kucinski called for the Education/Examination Committee to enter Executive Session at 10:28 am pursuant to ORS 192.660(2)(f) for the purpose of considering information or records exempt from public inspection.

Kucinski had to leave the committee meeting at 12:52 pm. Freund and Bussen continued to review the Waste Water examination in executive session.

Jeff Freund concluded Executive Session at 2:56 pm and reconvened regular session at 2:58 pm. Freund stated no recommendations or decisions were made during Executive Session.

The meeting adjourned at approximately 2:59 pm.

Prepared by: Sinnamon Harris, Board Specialist