

**OREGON HEALTH LICENSING AGENCY,
BOARD OF LICENSED DIETITIANS**

DIVISION 20

GENERAL ADMINISTRATION

834-020-0000

Definitions

- (1) **“Agency”** means the Oregon Health Licensing Agency. The agency is responsible for the budget, personnel, performance-based outcomes, consumer protection, fee collection, mediation, complaint resolution, discipline, rulemaking and record keeping.
- (2) **“CDR”** means the Commission on Dietetic Registration.
- (3) **“Continuing Education”** means post-licensure education in maintaining and improving knowledge and skills in dietetics practice as defined in ORS 691.405(1).
- (4) **“Official Transcript”** means an original document certified by an accredited college or university indicating hours and types of course work, examinations and scores that the student has completed, which has been submitted by the accredited college or university by mail or courier to the agency in a sealed envelope in accordance with ORS 691.435.
- (5) **“Nutrition Care Process”** means a systematic problem-solving method that dietitians use to critically think and make decisions when providing medical nutrition therapy or to address nutrition related problems and provide safe, effective, high quality nutrition care.
- (6) **“Medical Nutrition Therapy” (MNT)** means an evidence-based application of the Nutrition Care Process focused on prevention, delay or management of diseases and conditions, and involves an in-depth assessment, periodic re-assessment and intervention.

Stat. Auth.: ORS Oregon Laws 2011 Chapter 630, 676.605, 676.606, 676.607, 676.608, 676.615, 691.405, 691.415, 691.435, 619.445, 691.165, 691.485

Stats. Implemented: ORS Oregon Laws 2011 Chapter 630, 691.405

DIVISION 30

LICENSURE OF DIETITIANS

834-030-0000

Licensed Dietitian Application Requirements

An individual applying for licensure as a licensed dietitian must:

- (1) Meet the requirements of OAR 331 division 30;
- (2) Submit a completed application form prescribed by the agency, which must contain the information listed in OAR 331-030-0000 and be accompanied by payment of the required application fees;
- (3) Provide documentation of current valid registration with CDR; and
- (4) Pay all license fees.
- (5) An applicant who is currently licensed under the laws of any other state or territory in the United States and does not have current valid registration with CDR must:
 - (a) Fulfill all requirements of subsections (1), (2), and (4) of this section; and
 - (b) Demonstrate that the applicant's out of state or territory licensure qualifications are not less than those required by CDR.

Stat. Auth.: ORS Oregon Laws 2011 Chapter 630, 676.605, 676.606, 676.607, 676.608, 676.615, 691.405, 691.415, 691.435, 619.445, 691.165, 691.485

Stats. Implemented: ORS Oregon Laws 2011 Chapter 630, 691.415, 691.435, 691.445

834-030-0010

Licensed Dietitian Issuance and Renewal

(1) LICENSURE AND RENEWAL: A license is subject to the provisions of OAR Chapter 331, division 30 regarding the issuance and renewal of a license, provisions regarding authorization to practice, identification, and requirements for issuance of a duplicate license.

(2) LICENSE RENEWAL: To avoid delinquency penalties, license renewal must be made prior to the license entering inactive status. The licensee must submit the following:

(a) Renewal application form;

(b) Payment of required renewal fee pursuant to 834-040-0000; and

(c) Documentation of having obtained required continuing education under OAR 834-050-0000, on a form prescribed by the agency.

(3) INACTIVE LICENSE RENEWAL: A license may be inactive for up to three years. When renewing after entering inactive status, the licensee must submit the following:

(a) Renewal application form;

(b) Payment of delinquency and licensure fees pursuant to OAR 834-040-0000;

(c) Documentation of having obtained required annual continuing education under OAR 834-050-0000, on a form prescribed by the agency, whether license has been current or inactive;

(4) EXPIRED LICENSE: A license that has been inactive for more than three years is expired and the licensee must reapply and meet the requirements listed in OAR 834-030-0000.

(5) A licensee failing to meet continuing education requirements listed under OAR 834-050-0000 is expired and must reapply and meet requirements pursuant to OAR 834-030-0000.

Stat. Auth.: ORS Oregon Laws 2011 Chapter 630, 676.605, 676.606, 676.607, 676.608, 676.615, 691.405, 691.415, 691.435, 619.445, 691.165

Stats. Implemented: ORS Oregon Laws 2011 Chapter 630, 691.415, 691.435, 691.465, 676.605, 676.606, 676.607, 676.608, 676.615

DIVISION 40

FEES

834-040-0000

Fees

(1) Applicants and registrants are subject to the provisions of OAR 331-010-0010 and 331-010-0020 regarding the payment of fees, penalties and charges.

(2) Fees established by the Oregon Health Licensing Agency are as follows:

(a) Application: \$50

(b) Original license: \$75 for one year

(c) Renewal of license: \$75 for one year

(d) Other administrative fees:

(A) Delinquency fee: \$25 for each year in inactive status up to three years.

(B) Replacement of license, including name change: \$25.

(C) An additional \$25 administrative processing fee will be assessed if a NSF or non-negotiable instrument is received for payment of fees, penalties and charges. Refer to OAR 331-010-0010.

Stats. Auth.: ORS Oregon Laws 2011 Chapter 630, 676.605, 676.606, 676.607, 676.608, 676.615, 691.435, 691.445, 691.465

Stats. Implemented: ORS Oregon Laws 2011 Chapter 630, 691.435, 691.445, 691.465, 676.605, 676.606, 676.607, 676.608, 676.615

DIVISION 50

CONTINUING EDUCATION REQUIREMENTS FOR LICENSED DIETITIANS

834-050-0000

Continuing Education Requirements

- (1) To maintain licensure, dietitians must complete a minimum of 15 hours every year. Hours in excess of those required for the one-year reporting period cannot be carried forward and applied toward the succeeding year.**
- (2) Each licensee shall document compliance with the continuing education requirement through attestation on the license renewal application. Licensees are subject to provisions of OAR 334-050-0010 pertaining to periodic audit of continuing education.**
- (3) Continuing education must address subject matter related to dietetics practice in accordance with ORS 691.405(1) and OAR 853-020-0000(3).**
- (4) Continuing education hours will be awarded based on the following criteria:**
 - (a) Completion and passing of academic courses taken from an accredited college or university are awarded hours based upon semesters at 15 hours for each credit, trimesters at 14 hours for each credit or quarters at 10 hours for each credit;**
 - (b) Professional courses which meet academic requirements in content, instruction and evaluation will be assigned continuing education hours based upon semesters at 15 hours for each credit, trimesters at 14 hours for each credit or quarters at 10 hours for each credit;**
 - (c) Courses that do not meet standards as set forth in paragraphs (a) and (b) of this subsection, such as workshops, symposiums, seminars, laboratory exercises, or any applied experience with or without formal classroom work may receive credit for each hour of attendance.**
- (5) Documentation supporting compliance with continuing education requirements must be maintained for a period of two years following renewal and be available to the agency upon request.**

Stats. Auth.: ORS Oregon Laws 2011 Chapter 630, 676.605, 676.606, 676.607, 676.608, 676.615

Stats. Implemented: ORS Oregon Laws 2011 Chapter 630, 676.605, 676.606, 676.607, 676.608, 676.615

834-050-0010

Continuing Education: Audit, Required Documentation and Sanctions

(1) The Oregon Health Licensing Agency will audit a percentage of licensees, as determined by the board, to verify compliance with continuing education requirements.

(2) Licensees notified of selection for audit of continuing education attestation must submit to the agency, within 30 calendar days from the date of issuance of the notification, satisfactory evidence of participation in required continuing education in accordance with OAR 834-050-0000.

(3) If selected for audit, the registrant must provide documentation of the required continuing education, which must include:

(a) A certificate of completion or other agency approved documentation that includes the agency pre-approval number;

(b) Official transcript from the accredited college or university; or

(c) A CDR state licensure verification worksheet which can be viewed at www.oregon.gov/OHLA/LD.

(4) If documentation of continuing education is incomplete, the registrant has 30 calendar days from the date of notice to submit further documentation to substantiate having completed the required continuing education.

(5) Failure to meet continuing education requirements will constitute grounds for disciplinary action, which may include, but is not limited to, assessment of a civil penalty and suspension of the license.

Stats. Auth.: ORS Oregon Laws 2011 Chapter 630, 676.605, 676.606, 676.607, 676.608, 676.615

Stats. Implemented: ORS Oregon Laws 2011 Chapter 630, 676.605, 676.606, 676.607, 676.608, 676.615

DIVISION 60

STANDARD OF PRACTICE AND PROFESSIONAL CONDUCT

834-060-0000

Standards of Practice

The board adopts the following standards of practice to establish and maintain a high standard of integrity and dignity in the profession of dietitians. A licensee must:

- (1) Use systematically reviewed scientific evidence in making food and nutrition practice decisions by integrating best available evidence with professional expertise and client values to improve outcomes.
- (2) Use accurate and relevant data and information to perform nutrition assessment and identify nutrition-related problems.
- (3) Determine a nutrition diagnosis to identify and label specific nutrition problem(s) for which the dietitian provides medical nutrition therapy.
- (4) Utilize nutrition intervention to identify and implement appropriate actions designed with the intent of changing a nutrition-related behavior, risk factor, environmental condition or aspect of health status for an individual, target group, or the community at large.
- (5) Monitor and evaluate indicators and outcomes data directly related to the nutrition diagnosis, goals and intervention strategies to determine the progress made in achieving desired outcomes of nutrition care and whether planned interventions should be continued or revised.
- (6) Document and communicate the Nutrition Care Process in a timely manner.
- (7) Apply appropriate standards of quality and safety in food and nutrition services.
- (8) Consider the health, safety, and welfare of the clients and public at all times.

Stats. Auth.: ORS Oregon Laws 2011 Chapter 630, 676.605, 676.606, 676.607, 676.608, 676.615

Stats. Implemented: ORS Oregon Laws 2011 Chapter 630, 676.605, 676.606, 676.607, 676.608, 676.615

834-060-0010

Standards of Professional Conduct

The board adopts the following standards of professional conduct using the Academy of Nutrition and Dietetics Code of Ethics for the Profession of Dietetics to protect the public against unprofessional conduct on the part of dietitians which includes but is not limited to the following.

A licensee must:

- (1) Conduct themselves with honesty, integrity and fairness.
- (2) Comply with all local, state, and federal laws and regulations concerning the practice of dietetics.
- (3) Provide professional services with objectivity and with respect for the unique needs and values of individuals, avoiding discrimination and providing sufficient information to enable clients to make informed decisions.
- (4) Not engage in false or misleading practices or communications and must remain free of conflict of interest.
- (5) Abide by the *mandatory* reporting obligations as per ORS 676.150.

Stats. Auth.: ORS Oregon Laws 2011 Chapter 630, 676.605, 676.606, 676.607, 676.608, 676.615

Stats. Implemented: ORS Oregon Laws 2011 Chapter 630, 676.605, 676.606, 676.607, 676.608, 676.615