



**Oregon Health Licensing Agency  
Nursing Home Administrators Board  
Qualification & Examination Committee Meeting**

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Date: January 21, 2010

Committee Members: Anita Schacher, Chair  
Faraz Ahmed

Staff: Randall Everitt, Director  
Samantha Patnode, Policy Analyst  
Kraig Bohot, Public Information Officer  
Cerynthia Murphy, Qualification Analyst  
Janet Bartel, Investigator  
Sinnamon Harris, Board Specialist  
Lisa Murphy, Program Application & Licensing Specialist  
Larry Peck, Licensing Manager

Public Attendees: None

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The Board of Nursing Home Administrators, Qualification & Examination Committee met on January 21, 2010, at 10 am in the Oregon Health Licensing Agency (OHLA), Rhoades Conference Room, 700 Summer St NE, Salem, Oregon.

The purpose of the committee meeting was to review and discuss the AIT interview process, training objectives and exception criteria.

#### Board Meetings

- The committee discussed changing the number of board meetings from four full board meetings to two full board meetings and two outreach meetings at locations throughout the state.
- Outreach meetings could include preceptor recruiting, continuing education seminars, and AIT midway interviews.

#### AIT Interviews

- The committee discussed eliminating the final AIT interviews based on surveys completed by interviewees that felt the final interview process was not necessary.
- AIT midway interviews would be conducted by representatives of the board (committee) after the full board adjourns.
- Two of the midway interviews would be held at an outreach event, attended by committee members, and in locations throughout the state.
- Anita Schacher recommended changes to the midway interview questions and submitted suggested questions (see attached).

- The committee discussed identifying administrative rules, including 853-010-0060(7), which requires AIT to be interviewed the board.

#### Training Exception Criteria

Anita Schacher opened the discussion noting the increase in candidates petitioning for hours to be waived. Discussion centered on standardization that includes clear criteria with consistent results. Samantha Patnode, Policy Analyst, suggested the model below be used as a current business practice. Guidelines for waiver limitations for training in OAR 853-010-0060 to include:

- LPN or RN only, to allow for 50% of the hours to be waived for Resident Care and Quality of Life domain. Verification of LPN or RN experience must include verification of licensure and a resume
  - LPN or RN 127 hours + three years experience required
  - All work must be within the last five years and within the nursing home environment
- CNA remains 80 hours waived with three years experience required
- Remove master degree exemption

#### Training Objectives for AIT

The committee acknowledged the need for a training plan for AIT that includes a verification form for preceptors to complete regarding the training the AIT has received, as all training plans are not the same. Anita Schacher stated the recommendations by the board are not being completed by the AITs prior to the interviews. Suggestions included:

- Strengthen the requirements of the training plan
- Eliminate the preceptor's ability to decide if, for example, spending the night at a facility is not important, and therefore the preceptor did not require the AIT to do so
- Changing recommendations, which the board currently gives to the AITs, to requirements which would give "teeth" to the issues and the importance they deserve

Prepared by: Sinnamon Harris, Board Specialist