



Oregon Health Licensing Agency (OHLA)
Board of Examiners of Nursing Home Administrators



8:30 am Wednesday, July 8, 2009
700 Summer Street NE, Suite 320
Salem, Oregon

MINUTES

A regular meeting for the Board of Examiners of Nursing Home Administrators was held at the Oregon Health Licensing Agency (OHLA), Rhoades Conference room, 700 Summer Street NE, Salem, Oregon on July, 8 2009. The following items were considered and actions taken.

Members Present

Larry Davy, NHA
Kathleen Elias, RN, NHA, Vice Chair
Arlene Gardner, Public Member
George Gerding, R.Ph
Ronald Gilson, MD
Rob Hays, NHA
Lynn Howe, Public Member
Mike Weatherby, Public Member

Others Present

Samantha Patnode, Policy Analyst
Trampus Schuck, Board Specialist
Tim Molloy, Regulatory Manager
Kraig Bohot, Public Information Officer
Janet Bartel, Investigator

Members Absent

Anita Schacher, NHA, Chair

Call to Order

Kathleen Elias, Vice Chairperson, called the meeting of the Board of Examiners of Nursing Home Administrators to order at 8:30 am on July 8, 2009, at the Oregon Health Licensing Agency (OHLA), Rhoades Conference Room, 700 Summer Street NE, Salem, Oregon.

1. Welcome New Board Members

At this time the Board welcomed the two new public members Margaret Lynn Howe and Michael Weatherby.

2. Adoption of July 8, 2009, Agenda

Action: Gilson moved to the accept July 8, 2009, meeting agenda as submitted .Gerding seconded and the motion passed unanimously.

3. Approval of April 8, 2009 Minutes

Action: Gilson moved to approve the April 8, 2009, minutes with corrections. Gerding seconded and the motion passed unanimously.

4. Ratification of Licenses

Action: Gerding moved to ratify the following licenses as issued. Davy seconded and the motion passed unanimously.

Licenses Issued From April 2009 to June 2009

| <u>LICENSEE NAME</u> | <u>LIC. NO.</u> | <u>ISSUE DATE</u> | <u>LIC. TYPE</u> |
|------------------------------|-----------------|-------------------|------------------|
| Birmingham , Margaret | 690 | 4/15/2009 | Provisional |
| Bufford III , Bernard | 692 | 4/20/2009 | Provisional |
| Littman , Michael | 2488 | 5/22/2009 | NHA |
| Miles , Stephen | 2487 | 5/22/2009 | NHA |
| Moyes , Curtis | 691 | 4/17/2009 | Provisional |
| Oberg , Karen | 2489 | 7/1/2009 | NHA |
| Schiffer , Bryon | 2486 | 4/27/2009 | NHA |
| Sinclair , Charles | 694 | 6/22/2009 | Provisional |
| Workman , Leslie | 693 | 5/22/2009 | Provisional |

5. Petitions

- a. **Bonnie Bohm**, AIT
Gilson moved to waive 336 hours of the AIT program. Gardner seconded and the motion passed unanimously.
- b. **Kim Fuson**, Preceptor
Gilson moved to approve the preceptor's request to precept two AITs simultaneously. Davy seconded and the motion passed unanimously.
- c. **Victor Odiakosa**, AIT
Hayes moved to waive 80 hours of the AIT program. Gardner seconded and the motion passed unanimously.

6. Endorsement Applications

- a. Margaret **Birmingham**, Hood River Care Center
- b. Bernard **Bufford**, Trinity Mission Health & Rehab
- c. Edward **Mawe**
- d. Curtis **Moyes**, Regency Hermiston
- e. Charles **Sinclair**, Evergreen Vista

Action: Gerding moved to approve the endorsement applications. Hays seconded and the motion passed unanimously.

7. Final Interviews

The board approved the following final interview applicants by consensus.

- a. Cano **Porfirio**, Marquis Care at Hope Village

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- b. Geoffrey **Gill**, Rogue Valley Manor (*teleconference*)
 - c. Sasha **Hightower**, The Village at Hillside
 - d. Dewey **Konopa**, Highland House Nursing & Rehab
 - e. Kerry **Riley**, Marquis Care at Vermont Hills
 - f. Ian **Strand**, Marquis Care at Wilsonville

8. Midway Interviews

The board approved the following midway candidates by consensus.

- a. Dennis **Veeder**, Gateway Care & Retirement Center
- b. Holly **Smith**, Oakwood Country Place
- c. Kelsey **Schmidt**, Friendsview Manor
- d. Jack **Sanofsky**, Evergreen Milton-Freewater Health & Rehab

9. Election of 2009-10 Officers (chair and vice-chair)

- a. **Action:** Gilson moved to nominate Kathleen Elias for Chair and Larry Davy for Vice-Chair; Gerding seconded and the motion passed unanimously

10. Old Business

There were no old business discussions.

11. New Business

- a. Director's Report

Samie Patnode, Policy Analyst, provided the director's report, which included the following House Bills:

- HB 3232 is OHLA's overarching housekeeping bill that establishes consistent board member terms, how the agency processes complaints, etc. for the boards that it oversees.
- HB 5525 is the OHLA budget bill, which has passed and been signed by the Governor.
- HB 5526 is OHLA's fee bill that establishes and ratifies 107 fees. It has passed and been signed by the Governor.
- HB 2243 is the bill that provides for the Nursing Home Administrators Board's transition to OHLA. HB 2243 has passed both the House and Senate and still requires the Governor's signature.
- HB 2058 is the bill that standardizes health profession regulatory boards and removes certain boards from the jurisdiction of the Department of Human Services. When questioned, Patnode confirmed that this bill did not change the board's current member composition or the number of members. The term limits for boards and commissions was standardized at two, three year terms, which reflects the board's existing term limits. This bill takes effect January 1, 2010.
- HB 2059 is a bill that affects the Nursing Home Administrators Board and requires certain regulatory boards to report the prohibited or unprofessional conduct of a licensee to their licensing board.
- HB 2345 is the bill that requires health profession licensing boards to develop a standardized process for dealing with impaired professionals. Bartel advised that the board already has a program in place within its rules, but she believed that the board's version would need to be revised to align with the standardized process.
- HB 2118 is a housekeeping bill that impacts Health Related Licensing Boards and OHLA.

b. Communications Report

Kraig Bohot, Public Information Officer, discussed the future of the board's newsletter with plans to continue with the same format and to author two editions per year. He will work on preparing one more edition to be released in late 2009.

Bohot advised the members that HB 2243 provided for a change to the board's name from the Board of Examiners of Nursing Home Administrators to Nursing Home Administrators Board (NHAB).

The board discussed recent Web site updates and the board's continuing integration into the OHLA Web site. Bartel explained that she had not made too many changes to the forms on the Web site due to the board's planned name change.

c. Regulatory Report

Janet Bartel, Regulatory Operations Division Investigator, presented an overview of regulatory activity. Since the last board meeting on April 8, 2009, there have been three complaints filed with Oregon Health Licensing Agency. The complaints include allegations related to care and finances, with no concerns specific to the nursing home administrator. Two of the complaints have been closed and one remains open pending further investigation.

d. 2010 Proposed Board Meeting Schedule

The board approved by consensus the proposed 2010 board meeting dates:

- January 13
- April 14
- July 14
- October 13

e. Best Practices Annual Assessment

Bartel distributed the Best Practices Annual Assessments forms and collected the completed forms for all members except the two new public members and Anita Schacher, who was absent.

Adjournment

The meeting adjourned at 2:19 p.m. The next quarterly meeting is scheduled for Wednesday, October 14, 2009, at 9:00 a.m. at the Oregon Health Licensing agency, Rhoades Conference Room, 700 Summer Street NE, Salem, Oregon.

Prepared by:
Trampus Schuck
Board Specialist