



Oregon

John A. Kitzhaber, MD, Governor

Health Licensing Agency

700 Summer St. NE, Suite 320

Salem, Oregon 97301-1287

Telephone (503) 378-8667

FAX (503) 585-9114

E-Mail: ohla.info@state.or.us

Web Site: www.Oregon.gov/OHLA

To: Nursing Home Administrator Licensees & Stakeholders

Re: Nursing Home Administrator Rules Update - Thursday, March 1, 2012

The Nursing Home Administrators Board (Board) and the Oregon Health Licensing Agency (Agency), recently completed review, revision and adoption of new administrative rules for the profession. The new rules went into effect January 1, 2012 and include changes to the Administrator-In-Training (AIT) process, license term, renewal process, fees, and professional standards. The Board suggested that the Agency schedule an informational meeting to review the rule changes with NHAB licensees. That meeting has been scheduled for **March 1, 2012 at 9 a.m.** in the first floor auditorium at the **Oregon Department of Veterans Affairs at 700 Summer Street NE in Salem.**

Oregon Health Licensing Agency staff will review the new rules and explain the new training requirements for the revised AIT program, with ample opportunity to answer your questions. Attendance at this presentation will qualify to meet continuing education requirements. If you plan to attend, please email Sinnamon Harris at Sinnamon.m.harris@state.or.us so that we will know if we need to schedule a second presentation.

Topics will include:

- ***New Administrative Rules***
- ***AIT Program and Preceptor requirements***
- ***New one year license and renewal process, including inactive and expired license renewals***
- ***Continuing education requirements, including audit***
- ***Standards of Practice and Standards of Professional Conduct***
- ***Questions & Answers***

Time/Date: 9 a.m. Thursday, March 1, 2012

Location: Oregon Department of Veterans' Affairs Building
700 Summer Street NE, Salem
First Floor Auditorium

Parking: Metered parking is available in lots that marked with a star on the enclosed map and on the street. Daily pay parking (credit or debit card only) is available in the Yellow lot.



Oregon

John A. Kitzhaber, MD, Governor

Health Licensing Agency

700 Summer St. NE, Suite 320

Salem, Oregon 97301-1287

Telephone (503) 378-8667

FAX (503) 585-9114

E-Mail: ohla.info@state.or.us

Web Site: www.Oregon.gov/OHLA

To: Nursing Home Administrators - Current Preceptors

Re: Nursing Home Administrator Rules Update – Current Preceptors and New Preceptor Requirements

One method to obtain a license from the Nursing Home Administrator Board (NHAB) is to register as an “**administrator-in-training**,” (AIT) and work with a registered **preceptor** for 960 hours of training. Under the new rules, a preceptor must register with the Oregon Health Licensing Agency (Agency) and must have attended a NHAB approved preceptor workshop within three years preceding registration.

If you were registered as a preceptor prior to January 1, 2012 and want to maintain your current registration as a preceptor, you must attend a NHAB approved workshop by December 31, 2012. You must attend a NHAB approved training every three years.

If you were registered as a preceptor prior to January 1, 2012 and are currently working with an AIT to complete an AIT program, you may complete the training under the currently approved program. If that training will go past December 31, 2012, you must complete a NHAB approved preceptor training to continue as a preceptor in 2013.

Required components for an approved NHAB preceptor training will be discussed at the March 1 NHAB rules update and will be made available as soon as they are ready.