PLANNED PUBLIC IMPROVEMENT SUMMARY

FISCAL YEAR: _____ - _____ _____ **PAGE** _____ **OF** _____

(Name of State or Local Government Agency)

Project Number, if applicable	Project Name	Project Location	Estimated Total On-site Construction Costs	Work Performed by Contractor or Agency?

ORS 279C.305 requires that not less than 30 days prior to adoption of its budget for the subsequent budget period, or before starting to construct a public improvement, each contracting agency shall prepare and file with the Commissioner of the Bureau of Labor and Industries a list of every public improvement that the contracting agency plans to fund in the budget period, identifying each improvement by name and estimating the total on-site construction costs. The list must also state whether the contracting agency intends to perform the construction through a private contractor. If the contracting agency intends to use the contracting agency's own equipment or personnel to perform construction work on a public improvement, and the estimated value of the construction work that the contracting agency intends to perform with the contracting agency's own equipment or personnel exceeds $200,000 (or $125,000 if the public improvement involves the resurfacing of highways, roads or streets at a depth of two or more inches), the contracting agency shall file with the commissioner not later than 180 days before construction begins on the public improvement an analysis that shows that the contracting agency's decision conforms to the state's policy that contracting agencies make every effort to construct public improvements at the least cost to the contracting agency. Public agencies are required to keep and preserve a full, true and accurate account of the costs of performing the work, including all categories of costs described in ORS 279C.305(3)(b). The final account of the costs is a public record.

This form (WH-118) may be used to list planned public improvements. Form WH-119 (Public Improvement Project Cost Analysis) may be used to report the agency's cost analysis.

Completed forms should be mailed to:

Prevailing Wage Rate Unit
Wage and Hour Division, #1045
Bureau of Labor and Industries
800 N.E. Oregon St.
Portland, OR 97232-2180

_____
(Name of Agency Official)

_____
(Signature of Agency Official)