PUBLIC WORKS FEE INFORMATION FORM

For use by public agencies that have contracted with a contractor on a public works project regulated by ORS 279C.800 to 279C.870, in compliance with ORS 279C.825. Also for use by public agencies that are a party to a public works project pursuant to ORS 279C.800(6)(a)(B), (C) (D) or (E).

PUBLIC AGENCIES: Please complete and mail this form to BOLI at the above address, along with the public works fee of one-tenth of one percent of the contract price (contract amount x .001), payable to BOLI. The minimum fee is $250.00; the maximum fee is $7,500.00. Without the following completed information, the bureau may be unable to properly credit you for payment received.

PUBLIC AGENCY: ____________________________________ AGENCY #: ____________

AGENCY MAILING ADDRESS: ____________________________________________________________

CITY, STATE, ZIP ________________________________________________________________

AGENCY CONTACT PERSON: __________________________ PHONE: ( ) __________

PROJECT MANAGER NAME: __________________________ PHONE: ( ) __________

PROJECT NAME: ________________________________________________________________

CONTRACT NAME (if part of larger project): ___________________________________________

PROJECT LOCATION: ______________________________________________________________

PROJECT NO: _______________ DATE CONTRACT FIRST ADVERTISED: ____________

DATE CONTRACT AWARDED: ________________ CONTRACTOR CCB#: ________________

CONTRACTOR BUSINESS NAME (DBA): _____________________________________________

CONTRACTOR ADDRESS: ___________________________________________________________

CITY, STATE ZIP ________________________________________________________________

CONTRACT AMOUNT: $____________________ FEE AMOUNT DUE/PAID: $_____________

If less than $50K is it part of a larger project? ☐yes ☐no  Contract amount x .001 = fee due

(Please duplicate this form for future use.)

WH-39 (Rev. 02/19)