

PLEASE ANSWER THE FOLLOWING QUESTIONS

You must answer completely and truthfully. (The mere presence of so-called “negative” information in your background is not automatically disqualifying. False statements and misrepresentations, whether by omission or commission, and whether with intent or no intent, are cause for refusal to issue an OMCB License, Certificate or Registration. The more forthright you are, the greater the likelihood your background will be completed in a timely and successful manner.) If you fail to include all of the required information, staff will return your application as “Incomplete.”

1. Do you currently hold or have you **ever** held, or applied for, any type of occupational or professional license, certification, or registration in Oregon or any other state? **Yes or No:** _____
 If “Yes,” list each one below and provide the current status of each.*

Licensee / Applicant Name	License Type	State	Status

2. As a licensee (or applicant) have you **ever** received a revocation, reprimand, warning, violation, suspension, fine, cancellation (or denial) by any city, county or state licensing agency? **Yes or No:** _____
 If “Yes,” you must provide a complete copy of all notice(s), order(s) or charging document(s), and your detailed, complete and accurate written account(s) of the facts and circumstances of each event.*

3. Have you **ever** been arrested, charged or cited for anything other than traffic violations? **Yes or No:** _____
 (DUI / DUUI is not a traffic violation.) If “Yes,” you must provide your detailed, complete and accurate written account(s) of the facts and circumstances of each arrest or cite (include any dismissals).* If possible, attach a copy of the Citation or Report.

4. Have you **ever** been convicted of, or are you currently charged with, committing a crime whether or not adjudication was withheld? **Yes or No:** _____
 If you answer "Yes," please attach to this application: a) a signed, dated written statement explaining the circumstances of each incident; b) a copy of the charging document; and c) a copy of the official document which demonstrates the resolution of the charges or any final judgments. If not attached, the application may be considered incomplete and returned.

"Crime" includes a misdemeanor, felony or a military offense. (DUI / DUUI is a criminal offense.) "Convicted" includes, but is not limited to, having been found guilty by verdict of a judge or jury, having entered a plea of guilty or nolo contendere, or having been given probation, a suspended sentence, or a fine.

5. Have you **ever** entered into a diversion agreement? **Yes or No:** _____
 If “Yes,” provide your written, detailed, complete and accurate account of all the facts and circumstances of each diversion agreement.*

6. Do you have any charges or legal matters that are currently unresolved? **Yes or No:** _____
 If “Yes,” you must provide a detailed, complete and accurate written account of the facts and circumstances of each matter currently unresolved.*

* When necessary, for each of the questions above, attach additional sheet(s) of paper for your responses. **You must sign, number and date the bottom of each supplemental page and / or document you provide.**

PLEASE READ THE FOLLOWING BEFORE SIGNING:

I hereby acknowledge that the foregoing information may be used in accordance with ORS 692.025(7) which provides that all applicants for licenses, certificates, or licensees under this section and all principals of any licensed establishment must consent to a background investigation. The information solicited may be from the Department of State Police, Department of Motor Vehicles, credit information, personal references, previous employer interviews, and other sources. I authorize the use of my Social Security Number for obtaining necessary investigative background information.

I certify that all statements I have made on this application and other supplementary materials are true and correct to the best of my knowledge and belief.

I authorize an investigation of all statements made by me as well as my personal character, reputation and background which may include interviews of former employers, acquaintances and references, credit review, criminal record review, motor vehicle record review or other available information.

I understand that any misrepresentation or omission of fact on this application or supplementary background materials shall be cause for refusal to issue an Oregon License or Certificate. Finally, I agree to comply with Oregon's Laws and Administrative Rules pertaining to the Death Care Industry.

 Print Name of Applicant

 Signature of Applicant

 Date