



# MCB

OREGON MORTUARY & CEMETERY BOARD

Regulating Death Care Facilities & Practitioners in Oregon.

## 'S REPORT

### Overview

This report covers the period from September 21<sup>st</sup>, 2010 through November 9<sup>th</sup>, 2010.

### Administrative

#### 2009-2011 Current Budget Status & Summary

The most recent economic forecast is still the September forecast, although the November forecast is due soon. The September forecast identified an additional deficit in the State general fund (GF) and lottery funds (LF). The shortfall is an additional \$377.5 million from the CURRENT biennium. As the State budget must be balanced, agencies in these funds were asked to submit additional reduction plans. Details can be found at [http://governor.oregon.gov/Gov/P2010/press\\_091710.shtml](http://governor.oregon.gov/Gov/P2010/press_091710.shtml)

While the OMCB is not funded via these sources directly, we do depend on services from other agencies that are, and may be impacted by reductions in service. We will have a better sense of the overall impact on State government after the Emergency boards meet next week.

The following chart includes a summary of the total expenses against plan through the month of **September 2010**, the most current reconciled available. Detailed reports are available for review at the Board office. As expected at the beginning of a fiscal year, the Board depends predominantly on the cash balance carried over from the prior budget cycle to cover expenses until the influx of licensing revenue, which is billed and received predominantly on a calendar year end cycle. The Board was able to avoid the need for a loan; however Board programs have suffered through longer timelines and response time.

*The influx of licensing fee revenue will continue to slow and drop off until the next billing cycle at the end of the calendar year. We will begin to see a trend of expenses exceed revenues until that time. The cash balance is essential during these periods between annual licensing cycles. Please note that the projected ending cash balance is based on the ending balance in the most current reporting month.*

	2009-2011 Plan (Total Budget)	Biennium to Date (Actuals to Date)	Budget Pace* (58.3%)
Beginning Cash Balance	\$ 93,262.00	\$ 88,570.00	
Revenues	\$ 1,487,784.00	\$ 716,265.45	42.4%
<b>Total Projected Avail Revenue</b>	<b>\$1,581,046.00</b>	<b>\$ 804,535.45</b>	
Personal Services	\$ 915,181.00	\$ 463,904.73	
Services & Supplies	\$ 345,006.00	\$ 185,309.66	
<b>Total Expenses</b>	<b>\$ 1,260,187.00</b>	<b>\$ 649,214.39</b>	42%
Projected Ending Cash Balance	\$ 320,859.00	\$ 155,321.06	

### Note: Budgetary Impact of Death Certificate Filing Fee Increase Implementation

Due to the complexity of implementing the filing fee increase, the Board will receive approximately \$25K less than estimated as part of the legally adopted budget for FY2009-11.

### Staffing

The Board is currently in the recruitment process for our one remaining open position, and hope to complete the process by the end of December. At such time, we will be up to full operational staffing for the first time in several biennia [insert snooply dance here].

### Operational Summary Statistics

Type of License	Sept 9 2010	Nov 8 2010	Trend	Change
Death Care Consultants	0	0	-	0*
Embalmer Apprentices	36	33	▼	-3
Interns	13	16	▲	3
Embalmers	19	20	▲	1
Funeral Service Practitioner Apprentices	51	50	▼	-1
Funeral Service Practitioners	172	173	▲	1
Combination License: Embalmers	409	413	▲	4
Combination License: FSPs	409	413	▲	4
Military Combination License: Embalmer	0	0	—	0
Military Combination License: FSP	0	0	—	0
Preneed Salespeople	199	210	▲	11
Funeral Establishments	195	194	▼	-1
Immediate Disposition Companies	7	7	—	0
Crematoriums	65	66	—	1
Cemeteries, Operating	461	461	—	0
Cemeteries, Registered Non-Operating	74	74	—	0
Removal Registrations	24	22	—	-2
<b>Combined Total of all Licenses, Registrations:</b>	<b>2134</b>	<b>2152</b>	<b>▲</b>	<b>18</b>

\*Note: One applicant was successfully licensed as a death care consultant but subsequently surrendered their license before the reporting date, resulting in a flat trend line.

### Licensing Exams

DCC Exam Date	Pass Rate			Score Range	
	Passed	Failed		Highest Score	Lowest Score
October 20 2010	1	0	100%	76.0%	76.0%

## Licensing Transactions Executed Pursuant to Delegated Authority

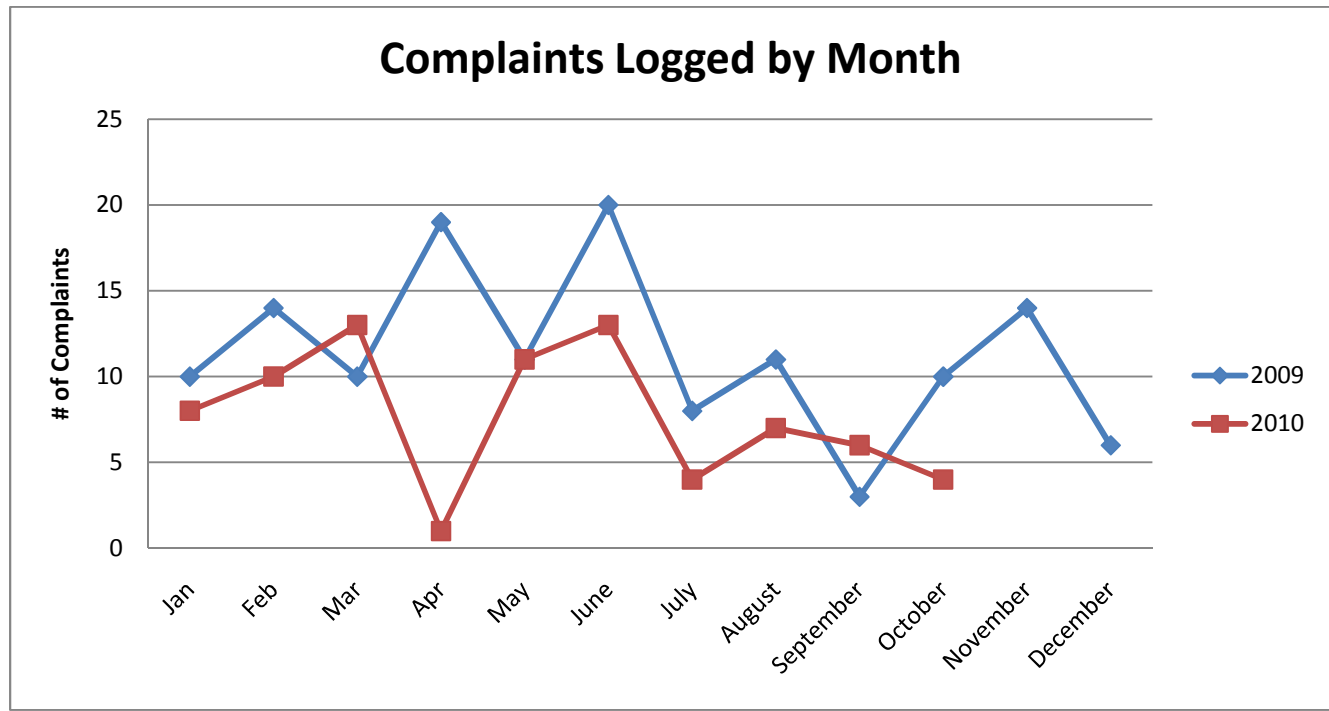
1. **Permanently Lapsed Licenses - None.**
2. **Unqualified Applicants - None.**
3. **Licenses Inactivated:**
  - a. **Phillips, Andrew A, AE-3178, effective January 1 2011.**
  - b. **Henderson, Jarrett W, AE-3238, effective October 12 2010.**
  - c. **Lynch, Bethany Leah AE-3254 & AF-2098, effective September 15 2010.**
  - d. **Phelps, Carla D, AF-2023, effective October 15 2010.**
  - e. **Hinerman, Craig A, AE-3210 & AF-2038, effective August 21 2010.**
  - f. **Rose, Gary D, AF-2046, effective August 27 2010.**
  - g. **Carlson, Elizabeth B (Lisa), DC-9001, effective October 31 2010.**
4. **Licenses Suspended - None.**
5. **Facility License Surrendered:**  
Christopher L Bartlett dba **Oregon Mortuary Services, FE-8523, effective October 6 2010.**

## Inspections

Inspectors	2	3	4			2	2.5	3	4
Jan-05	13				Mar-08			28	
Mar-05	22				May-08			28	
May-05		14			Jul-08		14		
Jul-05		17			Sep-08		23		
Sep-05		29			Nov-08	23			
Nov-05		45			Jan-09	11			
Jan-06		20			Mar-09		30		
Mar-06		24			May-09		16		
May-06		22			Jul-09		25		
Jul-06		36			Sept-09		20		
Sep-06		28	69		Nov-09		26		
Nov-06			45		Jan-10		12		
Jan-07			56		Mar-10		20		
Mar-07			43		May-10	11			
May-07			44		Jul-10	21			
Jul-07					Sep-10	27			
Sep-07		39			Nov-10	40			
Nov-07		53							
Jan-08		50							

NOTE: Inspectors = Compliance Manager and Compliance Specialist (In some bi-monthly periods, CM may have conducted very few or no inspections, but is still counted as FTE for consistency)

## Complaints



NOTE: This new graph looks at complaints logged in a given month. These numbers do not reflect basic inquiries or initial complaints that have not yet been logged as a case entry, nor do they reflect complexity or status. These numbers reflect logged complaints from all sources.

Investigations

INVESTIGATIVE CASES	With ABC's	Without ABC's
<b>Total Cases Open</b>	<b>106<sup>1</sup></b> (125 <sup>2</sup> )	<b>60</b> (71)
<b>Pending an Investigative Report</b>	<b>51</b> (65)	<b>27</b> (34)
<b>Completed Investigative Report, presented today</b>	<b>26</b> (19)	<b>15</b> (15)
<b>The Investigation / Report is complete – The Staff presented the Case to the Board – The Board voted to initiate Disciplinary Action – Pending:</b>		
<b>Notice of Proposed Disciplinary Action</b>	<b>13</b>	<b>9</b>
<b>Consent or Default Order</b>	<b>10</b>	<b>5</b>
<b>Hearing Requested</b>	<b>0</b>	<b>0</b>
<b>Hearing has been held – Consent Order pending</b>	<b>6</b>	<b>4</b>
<sup>1</sup> Figure effective on November 16, 2010		
<sup>2</sup> Figures from September 21, 2010 ED Report are in parenthesis		
INVESTIGATIVE CASES - AGING REPORT	With ABC's	Without ABC's
<b>Total Cases Pending an Investigative Report</b>	<b>51</b> (65)	<b>27</b> (34)
<b>Cases Opened in last 0-30 days</b>	<b>8</b>	<b>5</b>
<b>Cases Opened in last 31-60 days</b>	<b>1</b>	<b>1</b>
<b>Cases Opened in last 61-90 days</b>	<b>1</b>	<b>1</b>
<b>Cases Opened in last 91-120 days</b>	<b>4</b>	<b>3</b>
<b>Cases Open more than 120 days</b>	<b>37</b> (53)	<b>17</b> (25)
<b>REQUEST FOR EXTENSION:</b> Cases received over 61 days ago (shaded above) require the Board to consider voting to extend the time allowed for an investigative report pursuant to ORS 676.165.		

NOTE: Approval of the Executive Director's Report, and the Aging Report listed here, includes approval of an extension of case reporting for up to an additional 60 days under ORS 676.165.