

OREGON MORTUARY AND CEMETERY BOARD MEETING

Portland State Office Building / 800 NE Oregon Street, Room 1A / Portland OR 97232

Board phone: 971-673-1507 / Board fax: 971-673-1501

www.oregon.gov/MortCem

September 22 2009 - General Session Agenda

(Revised September 22 2009)

I. 9:00 Call to Order

General Session is scheduled to start at 9:00 am, and will continue until the end of business. Executive Session (closed to public) will follow, continuing until the end of business. The Board does expect to come out of Executive Session and into General Session for the purpose of voting on the cases discussed during Executive Session and possible other applicable Board business. The Board meeting is anticipated to last more than three hours, and the Board plans to continue Board business with a working lunch.

II. General Session

A. Approval of Meeting Minutes

* General Session Meeting Minutes Draft - July 28 2009

B. President's Comments

1. Board Strategic Planning Retreat--November date, and location to be announced
2. Legislative Concepts are due in Salem by mid-April (2010) for 2011 Session
3. Consumer-Industry Advisory Committee October 27 2009 Meeting
4. Board Subcommittees Activating in October

** C. Presentation and Approval of Executive Director's Report for September 2009

D. Public Comments

E. General Discussion Items

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|----|---|------------------------------|
| ** | 1. Department of Revenue Tax Pilot Project | Eric Smith, Dept. of Revenue |
| ** | 2. 2009 Session Review & Admin Rulemaking Prelim Schedule | Gaines |
| | 3. FY2008-2009 Board Best Practice Assessment | Dressler/Korn |
| | 4. Early Renewal Status | Knapp |
| ** | 5. H1N1 Update & Discussion | John Oh / Gaines |

F. Consent Items

1. Request for Transfer of Apprenticeships

McCune Jr, Robert A, AE, from Schroeder, Dustin M to Harbison, Deanna K, effective 08/01/2009.

(general session agenda 20090922 issued as handout.doc)

* Indicates new material in your packet.

** Indicates additional agenda item (handout distributed at Board meeting) since packet was issued.

Refreshments provided for Board members and guests.

2. Request for Leave of Absence from Apprenticeship (maximum total is 12 months)

Nelson, Bracken John, AE & AF, from Nelson, John A, effective 09/12/2009.

3. Approval of Apprentice Applications

- a. **Barton**, Jeffrey C, AE & AF, to **Musgrove**, Jeffrey L, effective 08/01/2009.
- b. **Blastic**, Dock C, AE & AF, to **Gerbish**, John C, effective 08/25/2009.
- c. **Helton**, Eugene M, AE, to **Weaver**, Devon R, effective 09/04/2009.
- d. **Dean**, Michael B, AF, to **Stene**, Mindy R, effective 07/29/2009.
- e. **Helton**, Eugene M, AF, to **Caldwell**, Reneé D, effective 09/04/2009.
- f. **Olson**, Eleanor L, Intern, to **Lancaster**, Tim C, effective 07/23/2009.
- g. **Holmes**, Cameron E, Intern, to **Newkirk**, Scott A, effective 07/31/2009.

4. Approval of New Funeral Service Practitioner (FSP)

- a. **Heinzen**, Joel S, effective 08/05/2009.
- b. **Cabeceiras**, Scotti J, effective 08/03/2009.
- c. **Markasky**, Dean Michael, effective 08/06/2009.
- d. **King**, Randall B, effective 08/10/2009.
- e. **Bailey**, Von D, effective 08/12/2009.
- f. **Lemmon**, Brianna E, effective 08/14/2009.
- g. **Battrick**, Christopher J, effective 08/31/2009.
- h. **Canfield**, Terri Lee, effective 09/21/2009.

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5. Approval of New Embalmer

- a. **Heinzen**, Joel S, effective 07/29/2009.
- b. **Lemmon**, Brianna E, effective 08/14/2009.
- c. **Battrick**, Christopher J, effective 08/31/2009.
- d. **Konop**, Kendra J, effective 09/04/2009.
- e. **Canfield**, Terri Lee, effective 09/21/2009.

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6. Approval of Reciprocity Applications

Garske, Chris A, FSP Reciprocal Applicant (North Dakota)

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7. Approval of New Preneed Salesperson Registration Certificates:

- a. **Baker**, David W, eff. 07/29/2009.
- b. **Warrens**, Grant E, eff. 07/31/2009.
- c. **McCann**, James H, eff. 08/06/2009.
- d. **Mikkelsen**, Lorraine, eff. 08/13/09.
- e. **Green**, Murl Wayne, eff. 08/18/09.
- f. **Mutchler**, Douglas J, eff. 08/18/2009.
- g. **Lykes**, James G, eff. 08/21/2009.
- h. **Golden**, Robert S, eff. 08/26/2009.
- i. **Holloway**, Sharon R, eff. 08/27/2009.
- j. **Kalahiki III**, Danson K, eff. 08/31/09.
- k. **Dinter**, Michael G, eff. 09/22/2009.

8. Approval of New Establishment Licenses

a. Funeral Establishment

<p>1. Andreason Buell Inc dba American Burial & Cremation of Oregon 1055 Charnelton Street Eugene OR 97401</p> <p>Initial License.</p>	<p>Temporary Authority to Operate granted 08/10/2009, pending Board approval.</p>
<p>2. First Call Plus of Oregon Mortuary Services LLC dba Oregon Funeral Service 1424 NE 80th Avenue Portland OR 97213</p> <p>Change of Ownership; prior owner:</p>	<p>Temporary Authority to Operate granted 07/31/2009, pending Board approval.</p> <p>Oregon Funeral Service Inc (FE-8621)</p>

b. Certificate of Authority to Operate a Cemetery

<p>1. Cleveland Cemetery Association dba Cleveland Cemetery Melqua Road and Heyden Road (west on Garden Valley Road to Melrose Road to Melqua Road) Roseburg OR 97471</p> <p>Initial License.</p>	<p>Temporary Authority to Operate granted 07/30/2009, pending Board approval.</p>
<p>2. St Anthony Catholic Church Tigard Oregon dba St Anthony Cemetery SW Gaarde Road & SW 115th Street Tigard OR 97224</p> <p>Change of ownership; prior owner:</p>	<p>Temporary Authority to Operate granted 08/17/2009, pending Board approval.</p> <p>Roman Catholic Archbishop of Portland in Oregon, and Successors, a Corporation Sole dba St Anthony Cemetery (CE-0348)</p>
<p>3. St Edward Catholic Church North Plains Oregon dba St Edward's Catholic Cemetery Glencoe Road / North Avenue North Plains OR 97133</p> <p>Change of ownership; prior owner:</p>	<p>Temporary Authority to Operate granted 08/11/2009, pending Board approval.</p> <p>Roman Catholic Archbishop of Portland in Oregon, and Successors, a Corporation Sole dba St Edward Catholic Cemetery (CE-0327)</p>

<p>4. St Francis of Assisi Catholic Church, Banks, Oregon dba St Francis of Assisi Parish Cemetery 39370 NW Mountaindale Road Banks OR 97106</p> <p>Change of ownership; prior owner:</p>	<p>Temporary Authority to Operate granted 08/17/2009, pending Board approval.</p> <p>Roman Catholic Archbishop of Portland in Oregon, and Successors, a Corporation Sole dba St Francis of Assisi Parish Cemetery (CE-0315)</p>
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c. Certificate of Authority to Operate a Crematory

<p>1. Akin Funeral Services Inc dba Columbia Gorge Cremation 1401 Belmont Avenue Hood River OR 97031</p> <p>Initial license.</p>	<p>Temporary Authority to Operate granted 08/27/2009, pending Board approval.</p>
<p>2. First Call Plus of Oregon Mortuary Services LLC dba Oregon Crematory 1424 NE 80th Avenue Portland OR 97213</p> <p>Change of ownership; prior owner:</p>	<p>Temporary Authority to Operate granted 07/31/2009, pending Board approval.</p> <p>Oregon Funeral Service Inc dba Oregon Crematory (CR-0763)</p>

d. Immediate Disposition Company

None.

9. Facility Location Change(s)

None.

10. Name Changes

<p>**</p>	<p>StoneMor Oregon Subsidiary LLC dba Donelson - Fir Lawn Memorial Center 1070 West Main Street Hillsboro OR 97123</p> <p>Prior name and license number:</p>	<p>Temporary Authority to Operate granted September 17 2009, pending Board approval.</p> <p>Prior name: Stonemor Oregon Subsidiary LLC dba Fir Lawn Mortuary (FE-8645)</p>
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11. Certificate of Removal Registration (Once approved, registrations remain valid until surrender, change of ownership or Board action.)

Titus Funeral Services Inc dba Hillcrest Memorial Center / WA License # 548 353 West Clearwater Avenue Kennewick WA 99336 Initial license.	Compliance verified that there was no discipline against this funeral home. John Blaze Titus, 50% shareholder Adrianna Titus, 50% shareholder
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G. Action Items

None.

III. Executive Session as authorized by ORS 192.660(2)(a), (b), (f), (h), (i) and / or (k)

* **A. Inspection Report**

B. Investigations

1. New Cases (See Confidential Report)

*	a.	2007-1043A-C	Merill
*	b.	2009-1050	Merill
*	c.	2008-1075A-D	Merill
*	d.	2008-1073A-D	Merill
*	e.	2007-1048A-C	Lynne / Merill

2. New Cases, Confidential Consent Agenda Items (Investigation Summary).

	a.	2007-1011A, B	Merill
	b.	2007-1041A-C	Lynne
	c.	2009-1053	Merill
	d.	2009-1046A-C	Bill
	e.	2008-1007A, B	Lynne
**		2006-1041	Lynne / Bill

3. Pending Cases (See Confidential Report distributed as handout)

**	2009-1024	Lynne	
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D. Advice of Counsel

IV. General Session

Board actions as result of Executive Session.

V. Adjournment This proposed agenda subject to last minute changes without prior notice.