

OREGON MORTUARY AND CEMETERY BOARD MEETING

Portland State Office Building / 800 NE Oregon Street, Room 1E / Portland OR 97232

Board phone: 971-673-1507 / Board fax: 971-673-1501

www.oregon.gov/MortCem

March 30 2010 - Agenda

(Revised March 24 2010)

I. 9:00am Call to Order

Executive Session as authorized by ORS 192.660(2)(a), (b), (f), (h), (i) and / or (k) (closed to public) is scheduled to start at 9:00 am. We anticipate coming out of Executive Session at approximately 1pm. General Session will follow, continuing until the end of business. The Board meeting is anticipated to last more than three hours, and the Board plans to continue Board business with a working lunch.

II. 1:00pm General Session

A. Approval of Meeting Minutes

- * 1. General Session Meeting Minutes Draft - January 26 2010
- * 2. Special General Session Telephone Meeting Minutes Draft - February 12 2010

B. President's Comments

- 1. Staffing Update
- 2. Licensee Recognition
- * 3. Fiscal Year 2009 Gold Star Certificate

C. Presentation and Approval of Executive Director's Report for March 2010

D. Public Comments

The Board welcomes public comments. A sign-up form will be available before start of General Session for public comment. Anyone wishing to address the Board is asked to sign up, and will be recognized at this time by the Board President. Written copies of comments are appreciated.

E. General Discussion & Action Items

- 1. Alternate Locations for Board Meetings-2011 Start of Rotation Gaines
- 2. 2011-13 Biennium Preparation Timetable & Required Board Actions Gaines
- 3. Consideration of Public Comment and Adoption of Proposed Administrative Rules Pertaining to the License for Death Care Consultant. Nelson
- 4. Board actions as result of Executive Session.

* Indicates new material in your packet.

** Indicates additional agenda item (handout distributed at Board meeting) since packet was issued.

(agenda 20100330 issued 20100324.docx)

Refreshments provided for Board members and guests.

F. Consent Items

1. Request for Transfer of Apprenticeships

- a. **Freshner**, Sandra J, AF from Bunnell, to Jackson, James S, eff. 02/08/2010.
- b. **Helton**, Eugene M, AE from Weaver, to Rockwell, Gale E, eff. 03/10/2010.
- c. **Phillips**, Andrew, AE & AF from Callender, to Zwaschka, Garry L, eff. 02/01/2010.

2. Request for Leave of Absence from Apprenticeship (maximum total is 12 months)

None.

3. Approval of Apprentice Applications

- a. **Carmichael**, James H, AE & AF to Daniel, Jerome E, effective 02/16/2010.
- b. **Stewart**, Tamara L, AE & AF to Lund, Marc A, effective 03/15/2010.
- c. **Mulder**, Karen L, AF to Bunnell, Daniel E, effective 02/08/2010.
- d. **Herron**, Courtney E, Intern to Dixon, Glenn R, effective 03/16/2010.

4. Approval of New Funeral Service Practitioner (FSP)

- a. **Slosser**, Paul D, effective 02/01/2010.
- b. **Andreason**, Jeffrey S, effective 02/19/2010.

5. Approval of New Embalmer

None.

6. Approval of Reciprocity Applications

None.

7. Approval of New Preneed Salesperson Registration Certificates:

- | | |
|---|---|
| a. Bilyeu , Dean R, eff 02/11/2010. | e. Oliver , Julia Arlene, eff. 03/02/2010. |
| b. Cross , N Tom, eff 02/11/2010. | f. Pomeroy , Paul R, eff. 03/02/2010. |
| c. Gutierrez , Bonnie L, eff 02/18/10. | g. Akins , Nicholasa R, eff. 03/22/2010. |
| d. Hammerling , Nicholas, eff 3/01/10 | h. Sharman , Heidi L, eff. 03/22/2010. |

8. Approval of New Establishment Licenses

a. Funeral Establishment

None.

b. Certificate of Authority to Operate a Cemetery

1. Union Hill Cemetery 4300 Union Hill Road SE Sublimity OR 97385 New license.	Temporary authority to operate pending Board approval granted February 22 2010.
2. Golden Rule Lodge # 78 of the IOOF dba Golden Rule Lodge # 78 of the IOOF Cemetery Corner of Foothill Blvd and Lawless Lane	Temporary authority to operate pending Board approval granted December 10 2009.

Grants Pass OR 97526 Reapplication due to allowing license to permanently lapse 12/31/2008 (did not renew for 2009 / 2010).	
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c. Certificate of Authority to Operate a Crematory

None.	
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d. Immediate Disposition Company

None.

9. Facility Location Change(s)

Cascade Funeral Directors Inc dba Autumn Funerals, Cremation & Burial 12995 SW Pacific Highway Tigard OR 97224 Change of location, prior location and name:	Temporary authority to operate pending Board approval granted February 26 2010. Cascade Funeral Directors Inc dba Autumn Funerals & Cremations (FE-8695) 12639 SW Winterview Drive Tigard OR 97224
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10. Name Changes

None.

11. Certificate of Removal Registration (Once approved, registrations remain valid until surrender, change of ownership or Board action.)

<p>a. Evergreen Memorial Gardens Inc dba Evergreen Staples Funeral Chapel / WA License # 537 3414 NE 52nd Street Suite 101 Vancouver WA 98661</p> <p>New license, shareholders with percentage:</p>	Temporary authority to operate pending Board approval granted February 4 2010. Carlson, Willard J = 36%; Carlson, Bradley J = 32%; Carlson, J Kelly = 32%
<p>b. Evergreen Memorial Gardens Inc dba Evergreen Memorial Gardens Cemetery & Funeral Chapel / WA License # 109 1101 NE 112th Avenue Vancouver WA 98684</p> <p>New license, shareholders with percentage:</p>	Temporary authority to operate pending Board approval granted February 4 2010. Carlson, Willard J = 36%; Carlson, Bradley J = 32%; Carlson, J Kelly = 32%

III. Adjournment