

2020 Oregon Ambulance License Renewal Instructions

Oregon EMS & Trauma Systems Program

Oregon Ambulance License Renewal

- Login to eLicense.
- Select “Services.”



Oregon Health Authority OHA-EMS & Trauma Systems Program
License Management System for EMS Providers, Services and Vehicles
eLicense

OREGON EMERGENCY MEDICAL SERVICES

Welcome, EMT Test | Logout

My Account

Applying for an initial license or updating your information, click on the Applications link in the left menu.

OHA-EMS will not be issuing paper licenses. To see and print your license click on the "View License" button.

Upload a photo: Please click on the icon below and upload a passport style photo (Selfie from your shoulders to the top of your head). Photo should meet passport standards, any photo found to be inappropriate will be deleted and may result in disciplinary action.

EMT Test [View License](#)
Emergency Medical Technician
Number: TEST595215
Issued: 11/07/2017
Expiration: 06/30/2020

3 Forms pending completion
2 Applications to be reviewed

I am looking for...
Personnel
License Number License Number Name
GO

Oregon Ambulance License Renewal

- Select the Service name.

Welcome, [EMT Test](#) | [Logout](#)

All Service

Click the name of the service to view additional details about it. Use the search box to find a specific service or click the alphabet links to look for services beginning with a specific letter.

Services ▲	Service Permit Level	Physical Address	City	County	Phone	Primary
Oregon Test Service (TEST123) 		800 NE Oregon St.	Portland	Multnomah	000-000-0000	<input checked="" type="checkbox"/>

Records 1-1 of 1 | [First](#) | [Previous](#) | [Next](#) | [Last](#) | Per Page

 = EMS Training Officer  = Agent of Medical Director  = Primary Contact  = Operations Officer  = Medical Director
 = Service Director  = Pediatric Emergency Care Coordinator

Oregon Ambulance License Renewal

- Select “Applications”.
- Select “View Services Applications”.



The screenshot displays the Oregon Health Authority eLicense portal. At the top, the logo for Oregon Health Authority is on the left, and the text "OHA-EMS & Trauma Systems Program License Management System for EMS Providers, Services and Vehicles eLicense" is in the center. On the right is the Oregon Emergency Medical Services logo. Below the header is a navigation sidebar with the following items: "My Account", "Applications" (highlighted with a green bar and an orange arrow), "Continue 3", "Checkout", "Transaction", "Review 2", "Services", and "License Verification". The main content area is titled "Available Applications" and contains the following text: "Click 'View My Applications' to view your personnel applications, or click one of the 'View Service Applications' buttons to view the service licenses you can apply to for that service." Below this text are two application cards. The first card is for "Test, EMT (TEST595215)", an Emergency Medical Technician, with an issue date of 11/07/2017 and an expiration date of 06/30/2020. It has a "View My Applications" button. The second card is for "Oregon Test Service (TEST123)", located at 800 NE Oregon St. Suite 305, Portland, Oregon 97232, with an issue date of 01/10/2020 and an expiration date of 06/30/2020. It has a "View Services Applications" button, which is highlighted with an orange arrow. In the top right corner of the page, it says "Welcome, EMT Test | Logout".

Oregon Ambulance License Renewal

- Locate “2020 Ambulance License Renewal”.
- Select “Apply Now”.

My Applications | Service Applications



Oregon Test Service (TEST123)

800 NE Oregon St. Suite 305, Portland, Oregon 97232
Agencies-Transport -- Issued: 01/10/2020 -- Expires: 06/30/2020

Applications

Action

Service Reportable Actions Form

Use this form to report employee separation, disciplinary actions and more. (Roster updates can be made in the Personnel tab in your service account.)

Apply Now

Service License Initial Application

Initial service license application

Apply Now

Service Information Update Form

Use this form to update the agencies phone number, mailing address and more.

Apply Now

Service Personnel Staff Roles

Use this application to edit the eLicense staff roles of the providers in your roster.

Apply Now

Ambulance Initial Application

Use this application to apply for a new ground or air ambulance license. If your agency has more than 1 ambulance to license, please contact liana.a.walta@state.or.us

Apply Now

2020 Service License Renewal

Use this application to renew service license.

Apply Now

97 days until application period closes

2020 Ambulance License Renewal

Use this application to renew ambulance license.

Apply Now



Oregon Ambulance License Renewal

- Edit vehicle roster by selecting the blue edit icon.
- To inactivate a vehicle in the listing: Mark “No” for the vehicle’s “Renewing” status. Select “Done” when complete. **DO NOT SELECT REMOVE.**
- Choose whether your service has five or more full time paid positions.
- Select “Submit” when finished.
- Oregon Health Authority will notify you via email when this application is ready for payment.

Service Vehicle Renewal Update

Please read the following instructions carefully to avoid incorrect selections.

All vehicles on the list below are automatically set to renew. If you do not wish to renew a specific vehicle you must:

1. Click on the vehicle icon and select "Renewing - No"

2. Vehicles initially licensed after April 1, 2020 do not need to be renewed. Click on the vehicle icon and select:

"Renewing - No"

Do not select REMOVE button. This does not remove the vehicle from your service and will result in errors on the service record.

VIN Number	Unit Number	Call Sign	Year	Make	Model	Vehicle Type	DMV Number License Plate	Renewing
 TEST123-1	TEST123-1	TEST123-1	2019	Ford	STuff	Ground	TEST123-1	Yes
 test1102020	test1102020	test1102020	test1102020	Piper	test1102020		test1102020	Yes
 TEST NINTINIGNIN	Test 123	Test 123	2016	Ford	Excursion	Ground		Yes
 test vehicle 1	test vehicle 1	test vehicle 1	2020	Dodge	Ram		FAA 123 456	Yes
 test10	TestUnit	TestCall	2019	GMC	Lifeline		testDMV	Yes
 test vehicle 3	test vehicle 3	test vehicle 3	2021	Bell	test vehicle 3	Fixed Wing	AIIIIIRR	Yes
 test vehicle 2	test vehicle 2	test vehicle 2	2019	Ford	150		test vehicle 2	Yes

*Does your service have five or more full time paid positions?

Yes No

I certify the information on this form is true and correct to the best of my knowledge. By entering my login and password below, I am submitting the electronic equivalent to my signature.

Operations Officer Signature:

Oregon Ambulance License Renewal

- After you receive an email with notification the ambulance application is ready for payment:

Select “Pay Now” to apply payment to the 2020 Ambulance License Renewal application.

Welcome, User Test | Logout

Checkout

Select the license(s) you would like to pay fees for and click *Pay Now* to continue to checkout.

Payment is nonrefundable as stated in [OAR 333-265-0050\(2\)\(a\)](#). If you are unsure this is the correct amount please reference [OAR 333-265-0030](#) or email us at ems.trauma@state.or.us

<input checked="" type="checkbox"/> License	Services	Application Date	Total Amount	Balance Due
<input checked="" type="checkbox"/> Ambulance License Renewal	Oregon Test Service	03/27/2019	\$320.00	\$320.00
<input checked="" type="checkbox"/> Inspection	Date	Total Amount	Balance Due	
No Records				
Totals:			\$320.00	\$320.00



Pay now

Oregon Ambulance License Renewal

- Congratulations! You have submitted your 2020 Ambulance License Renewal application.
- **You will receive an email confirmation when your application has been processed.**
- Do not forget to also complete the 2020 Service License Renewal application.

My Applications | Service Applications



Oregon Test Service (TEST123)

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Agencies-Transport -- Issued: 01/10/2020 -- Expires: 06/30/2020

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